

Minutes of the Council meeting of the Ontario Association of Certified Engineering Technicians and Technologists (OACETT) held via Zoom on Friday April 9, 2021

Present:

Rosanna Baggs, C.E.T., rcji
Greg Miller, C.E.T.
Mark Gatenby, C.E.T.
David Cotter, C.E.T.
Devi Richards, C.E.T., LET
Dale Phippen, C.E.T.
King On Lee, C.E.T.
Salvadore Ingraldi, C.Tech.
Rasheed Khan, A.Sc.T.
Carolyn Belanger, C.E.T.
Richard Labelle, C.Tech.
Jose Catilo, C.E.T.
Michael Belmonte, A.Sc.T.
Christopher van Dop, C.E.T.
Ranjan Bhattacharya
Tim Kirkby, P.Eng., C.E.T.
Ian Howcroft
Alex Lusty
Xu Han

President-Elect
Past-President
Vice-President, PASB
PASB Councillor, Central Region
IETO Councillor, Central Region
PASB Councillor, Eastern Region
IETO Councillor, Eastern Region
PASB Councillor, Horseshoe Region
IETO Councillor, Horseshoe Region
IETO Councillor, Northern Region
PASB Councillor, Northern Region
IETO Councillor, Toronto Region
PASB Councillor, Western Region
IETO Councillor, Western Region
Heads of Technology Representative
PEO Representative
Member-at-Large
Public Representative
Student Representative

Staff:

Cheryl Farrow, MBA, CAE
Barbara Chappell, MA
Barry Billing
Janice Meade, CPA, CA
David Terlizzi

Alla Bondarenko
Caroline Boone
Julia Farner

Chief Executive Officer
Director IETO, Registrar
Deputy Registrar
Treasurer and Director Finance, Administration & I.T.
Director, Professional Affairs & Services & Government Relations
Executive Assistant/Recording Secretary
Secretary/Acting Manager of Board Affairs
Manager of Marketing & Communications

Regrets:

Kim Pickett, C.E.T., LET
Mike Mooney, C.E.T.
Reginald Grieco, C.E.T.

President
Vice-President, IETO
PASB Councillor, Toronto Region

Guest:

Sam Aly, CPA, MBA.

Treasurer and Director
Finance, Administration & I.T starting May 1st, 2021

PRESIDENT'S OPENING REMARKS AND CALL TO ORDER

Ms. Baggs called the meeting to order at 1:00 p.m. and welcomed Council and guests, noting the meeting was being recorded for accuracy of minutes. Ms. Pickett, Chair, had advised that she could not attend the meeting due to a work commitment and asked Ms. Baggs to chair.

Approval of the Council Agenda

5754 Moved by Jose Catilo, Seconded by Mark Gatenby and Carried. (100%)

Resolved that the Council Agenda of April 9 is hereby approved as presented.

Approval of the Consent Agenda

- 5755 Moved by Ian Howcroft, Seconded by Ranjan Bhattacharya and Carried.
Resolved that the Consent Agenda is approved as amended (100%)
*Page 3 –Mr. Khan pointed out a typo (IETO – “I” was missing)***

The Consent Agenda items include:

- February 26, 2021 Council minutes
- Approval of the OAB, March 25th minutes

FINANCE

The Audited Financial statements were included in the meeting package. The outcome did not differ from the year-end presentation provided by Ms. Meade in February. Therefore, Ms. Meade simply provided a PowerPoint summary of the statements, which is attached to these minutes. Ms. Meade noted the strengths of OACETT's financial position despite the effect of the pandemic.

Ms. Meade thanked the Council members and OACETT management for the opportunity to work as Treasurer and for the knowledge and expertise she has gained over the past many years working for the organization.

Ms. Baggs thanked Ms. Meade for the service that she provided to OACETT over the past nine years, noting that this meeting is the last Council meeting for Ms. Meade, who will be greatly missed.

- 5756 Moved by Ian Howcroft, Seconded by Alex Lusty and Carried.
Resolved that the Council recommends the audited Financial Statements, Dec.31, 2020, as presented for approval by members at the AGM on May 29, 2021 (2 abstained)**

NOMINATING COMMITTEE

Election Results

Mr. Miller thanked all the candidates and the Nominating Committee for their work on the election process. He reported that OACETT's election results were announced April 1/21 for the final representative Council positions for 2021-2023. OACETT also has four non-elected positions on Council for which Council must approve the appointments.

Mr. Miller noted that Council does have a requirement to approve the appointment/reappointment of the non-elected members of Council, and that the Council is also responsible for directing the destruction of the electronic election results, as per By-law 19, Article 7.4.4.

- 5757 Moved by Mark Gatenby, Seconded by Dale Phippen and Carried (100%)
Resolved that Council approve the destruction of the electronic election results received for the OACETT 2021 election**

- 5758 Moved by Michael Belmonte, Seconded by Carolyne Belanger and Carried (2 abstained)
Resolved that Council approve the re-appointment of the non-elected Members of Council with voting privileges to be as follows:**
- Ian Howcroft – Member at Large
 - Ranjan Bhattacharya – Heads of Technology Representative
 - Alex Lusty – Public Representative
 - Tim Kirkby – PEO Representative (recommended by PEO)

Recommendations for the TAC Board Representation

Mr. Miller reported to the Nominating Committee that the Committee undertook a thorough process to appoint Mr. Morley. Because Mr. Morley was interested in serving an additional term, the Nominating Committee agreed unanimously that Mr. Morley should be recommended to Council for reappointment to the TAC Board for a second term.

Ms. Richards noted that it has been common to renew the second term for the TAC board's Ontario representative.

**5759 Moved by Devi Richards, Seconded by Dale Phippen and Carried (100 %)
Resolved that Council re-appoints Stephen Morley as Ontario's representative on the TAC Board.**

New Business

Ms. Farrow introduced Mr. Meade's successor, Mr. Sam Aly. Mr. Phippen asked if the auditors could report to Council rather than to OAB. Ms. Farrow and Mr. Aly commented that the common practice is to have auditors present to Finance Committee or Administrative Board. However, if Council members feel that the auditors should present to Council or at the AGM, it can be done. Ms. Farrow recommended that Council consider the auditors' cost presenting to Council or at the AGM before making such a decision. Mr. Miller and Ms. Baggs suggested that this be brought to the Governance Task Force to consider.

On behalf of Council, Ms. Baggs wished Ms. Barbara Chappell happy retirement and thanked her for her mentorship. Ms. Chappell will be retiring at the end of June, so will attend the May Council meeting and AGM.

Adjournment

Meeting adjourned at 2:04 pm

E-Vote

**5760 Moved by Greg Miller and Carried (one abstained)
Be it resolved that Council recommends Amanda Huxter for consideration as Ontario's candidate for the vacancy on TAC's Governance and Audit Council**

An email was sent to Council on April 30, 2021 notifying Council of the outcome of the E-Vote.