



# IETO REGIONAL COUNCILLOR

## NOMINATION FORM

### OVERVIEW OF POSITION

The Institute of Engineering Technology of Ontario (IETO) is the certifying arm of OACETT that manages the registration process and all functions dealing with professional qualifications, certification, admissions, complaints and discipline, standards, examinations, program evaluation, education, education delivery, CPD approvals, and similar functions.

As an IETO Regional Councillor for one of the six regions (see the list below) you would serve on the IETO Board and Council, participate as a member or Chair on IETO subcommittees and ad hoc committees as required, and attend Regional Council meetings. You would champion the benefits of certification to all stakeholders and the importance of completing both certification within the OACETT timelines and maintaining competence through the mandatory Continuing Professional Development program, support OACETT outreach and assist chapters in your region with engaging employers and colleges.

- **Central Region** comprised of chapters: Durham, Georgian Bay, York
- **Eastern Region** comprised of chapters: Cornwall, Kingston, Lanark/Leeds/Grenville, Ottawa, Peterborough, Quinte, Renfrew County
- **Horseshoe Region** comprised of chapters: Hamilton, Niagara, Peel
- **Northern Region** comprised of chapters: Near North, Sault Ste. Marie, Sudbury, Thunder Bay, Timiskaming, Timmins
- **Toronto Region** comprised of chapters: Toronto Central, Toronto East, Toronto West
- **Western Region** comprised of chapters: Chatham-Kent, Grand Valley, Grey-Bruce, Lambton, London, Windsor-Essex

### QUALIFICATIONS

As an IETO Regional Councillor, you are expected to:

- Be a certified member in good standing who has an address within the region.
- Have extensive knowledge of:
  - OACETT Act;
  - By-Law 19;
  - OACETT's Strategic Plan;
  - IETO Terms of Reference;
  - Meeting rules and procedures: Call to Order, Robert's Rules of Order.
- Be a strong leader, communicator, and public speaker.
- Have knowledge of certification and licensing, standards, global education systems, competencies, codes and regulations.
- Be passionate about helping to grow YOUR Association!

## TIME COMMITMENT

The position is a one-term (two years) commitment which includes attendance and participation at:

- Eight meetings, comprised of four IETO and four Council meetings per year in September, November, February, late May/early June, held virtually or in-person;
- Two regional meetings per year, held virtually or in-person;
- College and employer outreach events organized by chapters or the office, held virtually or in-person;
- Subcommittees, ad hoc committees, and last-minute meetings, held virtually or in-person;
- Chapter meetings as availability allows, held virtually or in-person;
- Special functions, on an “as needed” basis.

## COMPENSATION

OACETT will cover all expenses related to duties, including travel, accommodation, and meals for OACETT meetings and events.

## HOW TO APPLY

- Complete and submit this form, which includes two references from certified members in good standing in your **region**, by **midnight on January 14, 2021**.
  - Form can be emailed to the attention of Caroline Boone at [cboone@oacett.org](mailto:cboone@oacett.org); or
  - Form can be mailed to the attention of the Nominating Committee, Ontario Association of Certified Engineering Technicians and Technologists, 10 Four Seasons Place, Suite 404, Etobicoke, Ontario, M9B 6H7.

## NOMINATION FORM

In accordance with By-law 19, OACETT’s Council has appointed a Nominating Committee that is responsible for ensuring that at least one well-qualified nominee is put forward for election to each available office. Therefore, the Nominating Committee invites nominations from Certified Members for the positions listed. All elected positions shall serve a two-year term. It is the responsibility of all candidates wishing to run for office to submit to the Nominating Committee the appropriate number of nominations as noted in Section 3.4 of By-law 19. Furthermore, candidates must consult By-law 19 to clarify for themselves the specific duties and functions of the office of interest. A copy of the By-law can be found on the OACETT website at [www.oacett.org](http://www.oacett.org). Candidates will also be required to submit online biographical material, a photo and to answer questions posed by the Nominating Committee by January 31, 2021. The Nominating Committee will enforce the policies, procedures and timelines for nominations and the election to ensure equity to all nominees. This form (or copy) is to be used for submitting nominations and must be received by the Nominating Committee prior to midnight on January 14, 2021.

*We the undersigned affirm that we are Certified Members in good standing of the Ontario Association of Certified Engineering Technicians and Technologists, and that we do hereby nominate:*

Full name of nominee: \_\_\_\_\_

OACETT Membership Number: \_\_\_\_\_

also a Certified Member in good standing, who is eligible in accordance with the OACETT Act and the current By-law, and who resides at:

Address of Nominee: \_\_\_\_\_

Email of Nominee: \_\_\_\_\_

Office of (position): \_\_\_\_\_

The term of office will commence on the date of the Association's next annual general meeting. We confirm that the nominee has consented to this nomination and hereby verifies their willingness to stand for this office.

Signature of Nominee: \_\_\_\_\_ Date: \_\_\_\_\_

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**Nominating Member #1** - *must be a certified member in your region*

Name of Nominating Member: \_\_\_\_\_

OACETT Membership Number: \_\_\_\_\_

Address of Nominating Member: \_\_\_\_\_

Email of Nominating Member: \_\_\_\_\_

Signature of Nominating Member: \_\_\_\_\_

**Nominating Member #2** - *must be a certified member in your region*

Name of Nominating Member: \_\_\_\_\_

OACETT Membership Number: \_\_\_\_\_

Address of Nominating Member: \_\_\_\_\_

Email of Nominating Member: \_\_\_\_\_

Signature of Nominating Member: \_\_\_\_\_