

**ONTARIO ASSOCIATION OF CERTIFIED
ENGINEERING TECHNICIANS AND TECHNOLOGISTS (“OACETT”)**

INSTITUTE OF ENGINEERING TECHNOLOGY OF ONTARIO

TERMS OF REFERENCE

1. DEFINITIONS

In these terms of reference:

“**Act**” is the *Ontario Association of Certified Engineering Technicians and Technologists Act 1998*, Chapter PR 7, Statutes of Ontario, 1998, Bill PR 25.

“**By-law**” means By-law 19 of OACETT;

“**Council**” means the board of directors of OACETT;

“**CTAB**” means the Canadian Technology Accreditation Board, or a similar body responsible for national accreditation activities at Ontario colleges and institutes;

“**IETO**” and the “**Institute**” means the Institute of Engineering Technology of Ontario;

“**Mandatory Committees**” shall mean the IETO Executive Committee, the IETO Admission Committee, the IETO Complaints Committee and the IETO Finance Committee;

“**PEO**” means Professional Engineers Ontario;

“**Rules of Professional Conduct**” means the rules of professional conduct established by Council from time to time; and

“**The Code of Ethics**” means the Code of Ethics established by Council from time to time.

Capitalized terms used but not otherwise defined herein shall have the meanings ascribed to such terms in the By-law.

2. IETO

2.1 Purpose

- 2.1.1 IETO shall manage the registration process and all functions dealing with professional qualifications, certification, admissions, discipline, standards, examinations, program evaluation, education, education delivery, training and similar functions.

2.1.2 IETO shall co-ordinate and manage partnerships relating to the IETO areas of activity as described in the By-law and in Section 2.1.1 of these Terms of Reference, provided such partnerships are entered into in accordance with any criteria or conditions set by Council.

2.2 **Members**

2.2.1 The IETO Board shall be comprised of the following individuals:

- (a) IETO Councillors, as elected by Members of each of the Regions;
- (b) a Vice-President IETO, as appointed by Council, who shall act as chair of the IETO Board;
- (c) a Vice-Chair IETO who shall be appointed from the members of the IETO Board by the IETO Board (upon the expiration of the current Vice-Chair IETO's term);
- (d) the person designated by Council to be the IETO Representative to the CTAB; and
- (e) such other persons, not to exceed five (5) persons, including a representative of the PEO, as recommended by IETO and approved by Council.

2.2.2 IETO will, prior to the completion of each term, prepare and approve a list of individuals to serve the IETO Board for the next term other than the Vice-Chair IETO who shall be appointed as set out in Section 2.2.1(c) and will recommend this list to Council for appointment to the IETO Board.

2.2.3 The Director IETO and/or his/her delegate, shall provide staff support for IETO and its committees. He or she may be a non-voting member of IETO and some or all of its committees at the pleasure of IETO.

2.2.4 The Vice-Chair IETO shall assist the Vice-President IETO in the management of IETO.

2.2.5 A vacancy in the office of the Vice-Chair IETO shall be filled by an appointment by the IETO Board from amongst the members of the IETO Board.

2.3 **Organizational Structure**

2.3.1 IETO may appoint committees to carry out the work of the Institute. These shall include a Complaints Committee, Admissions Committee, Executive Committee, Finance Committee and such other committees as may be required from time to time. IETO shall annually confirm the terms of reference and constitution of such committees and the need for committees other than the Mandatory Committees.

2.3.2 At the first meeting of the IETO Board after the commencement of a new term the chair and committee members of each of the IETO committees shall be appointed by IETO. Terms of reference and objectives shall be provided for each committee.

- 2.3.3 The IETO Executive Committee, chaired by the Vice-President IETO, shall manage the affairs of the IETO Board between meetings of the IETO Board. The Executive Committee shall be comprised of the Vice-President IETO, the Vice-Chair IETO, the Director IETO, up to four (4) other members of the IETO Board.
- 2.3.4 The IETO Finance Committee, chaired by the Vice-Chair IETO, shall develop a budget with costs and required fees for approval by IETO, and with co-ordination through the OAB for submission to Council for approval. The OACETT Treasurer, the Director IETO and not more than two other members of the IETO Board shall also be members of this Committee.
- 2.3.5 The IETO Admissions Committee, chaired by an IETO Councillor selected jointly by the Vice-President IETO and the Director IETO, shall manage the process and carry out the examination of candidates for membership, establish examination programs and perform such other admissions related duties as assigned by IETO. The Committee shall be comprised of such number of specialists required to carry out its duties consistently and expeditiously as determined by IETO.
- 2.3.6 The IETO Complaints Committee, chaired by an IETO Councillor selected jointly by the Vice-President IETO and the Registrar, shall be appointed annually by IETO and shall be comprised of not less than three (3) Certified Members, the Chair of the Committee shall be a member of the IETO Board.
- 2.3.7 When required, the Discipline Committee shall be comprised of at least three (3) individuals who need not be members of the IETO Board. The chair of the committee, however, must be a Certified Member. No individual who has participated on the Complaints Committee with respect to a complaint may participate as a member of the Discipline Committee on that complaint. A Discipline Committee should be appointed for each complaint referred by the Complaints Committee.
- 2.4 **Meetings**
- 2.4.1 Other than as specifically set out in these terms of reference, the IETO Board shall follow the rules governing committee procedures established from time to time by Council.
- 2.4.2 Meetings of the IETO Board shall be formally called by the Vice-President IETO, or in the absence of the Vice-President IETO, by the Vice-Chair IETO, or in the absence of the Vice-Chair IETO, by any two members of the IETO Board.
- 2.4.3 A quorum for a meeting of IETO shall be a majority of the voting members of IETO. The chair of the meeting shall only vote when votes are evenly divided. Any individual appointed by Council to the IETO Board pursuant to sections 2.2.1(d) and (e) shall not have a vote.
- 2.4.4 In the event that a member of the IETO Board has a vested interest in any matter concerning a resolution before the IETO Board the member of the IETO Board shall disclose in writing to the IETO Board or request to have entered in the minutes of the meeting of the IETO Board the nature and extent of his or her interest. The disclosure

required by this section shall be made at the meeting at which the matter is first considered, or if the IETO Board member was not then interested, at the first meeting after he or she becomes so interested. An IETO Board member who has a vested interest in any matter concerning a resolution before the IETO Board shall not attend any part of a meeting during which the matter is discussed and shall not vote on any resolution concerning the matter. If no quorum for an IETO Board meeting exists solely because the IETO Board member is not permitted to be present at that portion of the meeting pursuant to this section, the remaining IETO Board members shall be deemed to constitute a quorum for the purposes of voting on the matter.

2.5 **Reporting**

2.5.1 IETO will report fully to Council at least once a year. This report shall include a review of IETO's performance against any performance measures identified by Council as well as a statement of activities, achievements and challenges that IETO believes merit being brought to the attention of Council. At least every fifth year, the report to Council will also include any suggested amendments to these Terms of Reference based on IETO's review of same.

3. **TITLES, DESIGNATIONS, CLASSES OF MEMBERS**

3.1.1 The core areas of engineering are set out in Schedule A hereto.

3.1.2 IETO shall determine the various categories of membership from time to time and shall update the schedule of Members definitions attached hereto as Schedule B as required.

3.2 **Requirements for Certification and Registration**

IETO shall grant any particular certification and registration to every person who applies therefore in accordance with the By-law and these terms of reference, if the person:

- (a) is of good character; and
- (b) is not less than eighteen (18) years of age; and
- (c) is ordinarily a resident or employed in the Province of Ontario; and
- (d) meets the criteria established in the By-law of OACETT and in the IETO rules.

3.2.1 **Academic Requirements**

IETO shall establish standards against which candidates are measured. This may be the National Standards, National Technology Benchmarks, or any other standard or combination of standards, examinations or assigned courses that IETO approves.

3.2.2 Experience

Each applicant shall be required to demonstrate a minimum of two (2) years of appropriate experience as defined in IETO's rules for certification, and registration as a Certified Member.

3.2.3 Professional References

Each applicant is required to provide professional references in the quantity and form prescribed by IETO rules at the time all other requirements for certification have been met.

3.2.4 Professional Practice

Each applicant shall be required to complete successfully the Institute's exam in Professional Practice before being accepted in a category of certified membership, unless this exam is specifically waived by either the IETO Board or the Registrar.

3.2.5 Proof of Competency

Members may be required by IETO to demonstrate accomplishment of on-going personal professional development or to undergo periodic re-examination, or submit further information relating to their competency for the purpose of maintaining their registration and membership in the Association.

3.2.6 Prior Learning Assessment Recognition (PLAR)

IETO may provide rules for special consideration of mature applicants who do not have full formal academic qualifications, but are able to demonstrate that they have achieved a standard of technical competence comparable to that of their peers who became registered in accordance with sections 3.2.1 and 3.2.2.

3.2.7 Resignations

- (i) Any Member may resign by a written submission to the Registrar.
- (ii) A Member is deemed to have resigned if six months after the annual invoice date his/her dues remain unpaid, subject to the Registrar's discretion as provided in the By-law.
- (iii) Associates listed in the Register of the Association after July 01, 2005 shall have a date established by IETO by which they must become certified. Failure to achieve certification by that date shall be deemed to constitute a resignation.

3.2.8 Registrar's Discretion

The Registrar shall have the discretion to waive and/or modify any of the administrative requirements of admission on a case by case basis.

3.3 **Appeal Procedures (Certification)**

- 3.3.1 The appeal of a decision to refuse registration of an applicant may be made within thirty (30) days of the notice of the decision by the Registrar.
- 3.3.2 Such appeal shall be launched by a Notice of Appeal in writing delivered to the Registrar with the appropriate fee. The Notice of Appeal shall set out the grounds for appeal in a short and summary manner, and shall contain a list or description of the evidence or record upon which the person appealing intends to rely. If the appeal is successful, the fee will be refunded. If the applicant has new information not previously seen by IETO's Admissions Committee, this information must first be reviewed before the appeal may proceed.
- 3.3.3 An appeal shall be heard by the IETO Board, consisting for this purpose of a minimum quorum of three members of the Board, within ninety (90) days next following the day on which the Notice of Appeal was delivered to the Registrar, and the Registrar shall give the person appealing two weeks notice of the day, time and place set for the hearing.
- 3.3.4 The Registrar shall make available to the IETO Board all information in his/her possession relating to the matter under appeal, and shall provide to the person appealing an opportunity to examine, and at his/her own expense to make a copy of, any such information which is in written or electronic form.
- 3.3.5 After the hearing and after conferring privately among themselves, the Board shall determine the appeal by the vote of a majority of its members present at the hearing.
- 3.3.6 The Registrar shall notify the person appealing of the decision of the IETO Board following the determination of any appeal.

3.4 **Conduct of Members**

- 3.4.1 IETO, after giving notice in accordance with the provision of this section of the By-law, may reprimand, suspend or expel a member, either absolutely or on condition for:
- (a) professional misconduct as defined in the Rules of Professional Conduct;
 - (b) incompetence (as set out in sections 3.6.5(a) and (b)); or
 - (c) a breach of ethics as defined in The Code of Ethics of the Association.

3.5 **Complaints Committee Procedures**

- 3.5.1 The Complaints Committee, in accordance with the information it receives, may take one or more of the following actions:
- (a) direct that the matter be referred, in whole or in part, to the Discipline Committee;

- (b) direct that the matter not be referred to the Discipline Committee;
- (c) direct the Registrar to provide advice to the member complained against in writing;
- (d) require the person complained against to be cautioned or admonished; or
- (e) take such action as is considered appropriate in the circumstances and that is not inconsistent with the Act or the By-law.

3.5.2 The Committee shall, however, refuse to consider and investigate a complaint if, in its opinion:

- (a) the complaint does not relate to professional misconduct or incompetence on the part of a member; or
- (b) the complaint is not a breach of the Code of Ethics; or
- (c) the complaint is frivolous, vexatious or an abuse of process.

3.5.3 No action shall be taken by the Complaints Committee, in accordance with section 3.5.1, unless the complaint:

- (a) is made in writing and filed with the Registrar;
- (b) includes the name of the complainant and provides sufficient identifying information for further contact by the Committee with the complainant;
- (c) includes the name of the member against whom the complaint is made and includes sufficient information to clearly identify the member in the Association's Register;
- (d) includes reasonable information about any allegations contained in the complaint;
- (e) has been made under oath or affirmed by the complainant, or where there is no complainant, by the Registrar; and in addition,
- (f) the member whose conduct or actions are being investigated has been notified and given at least thirty days in which to submit in writing to the Committee any explanation or representation the member may wish to make concerning the matter; and
- (g) the Committee has examined, or has made every reasonable effort to examine; all the information and documents that the Institute has that are relevant to the complaint.

3.5.4 The Complaints Committee shall give its decision and the reason(s) for it, in writing to the Registrar. The Registrar shall convey the decision to the complainant and the person complained against.

3.5.5 Except as provided in this section, the Complaints Committee need not hold a hearing or afford to any person an opportunity for a hearing or an opportunity to make oral or written submissions, before making a decision or giving a direction under this section, unless the decision of the committee would affect the current status of the individual or his/her livelihood and is other than a referral as in section 3.5.1(a).

3.6 **Discipline Committee Procedures**

3.6.1 A quorum for a meeting of the Discipline Committee shall be a majority of the members.

3.6.2 The Discipline Committee shall hear and determine matters directed or referred to it.

3.6.3 The Discipline Committee may, after a hearing, determine that a Member is guilty of professional misconduct if the Member has breached the Code of Ethics of the Association, or has failed to comply with the Rules of Professional Conduct of the Association.

3.6.4 The Discipline Committee may after a hearing, find a Member to be incompetent if in its opinion:

- (a) the Member has displayed in his or her professional responsibilities a lack of knowledge, skill or judgement or disregard for the welfare of the public of a nature or extent that demonstrates that the Member is unfit to continue carrying out his or her professional responsibilities or that membership in the Association should be made subject to terms, conditions or limitations; or
- (b) the Member is suffering from a physical or mental condition or disorder such that the Member is unfit to continue to carry out his or her professional responsibilities or that membership in the Association should be made subject to terms, conditions or limitations.

3.6.5 Where the Discipline Committee finds a Member guilty of professional misconduct or to be incompetent, it may make an order doing one or more of the following:

- (a) directing the Registrar to revoke membership in the Association;
- (b) directing the Registrar to suspend membership in the Association;
- (c) directing the Registrar to impose specified terms, conditions or limitations on the Member's certification and membership in the Association including, but not limited to, terms, conditions and or limitations requiring the Member:
 - (1) to successfully complete specified courses of study;

- (2) to accept periodic inspections by the Committee or its delegate for a specified or indefinite period;
 - (3) to report to the Registrar or to a specified committee on specified matters relating to the Member's professional responsibilities for a specified or indefinite period.
 - (d) requiring that the Member be reprimanded, admonished or counselled by the Committee or its delegate and, if considered warranted, directing that the fact of the reprimand, admonishment or counselling be recorded in the Register for a specified or unlimited period;
 - (e) directing that the finding and the order of the Discipline Committee be published, in detail or in summary, with or without the name of the Member, in the official publication of the Association and in any other manner or medium that the Discipline Committee considers appropriate in the particular case; or
 - (f) fixing costs to be paid by the Member to the Association.
- 3.6.6 In making an order the Committee may specify the terms that it considers appropriate, including but not limited to terms requiring:
- (a) that the imposition of a penalty be postponed for a specified period and not be imposed if specified terms are met within that period; or
 - (b) the production to the Discipline Committee of evidence satisfactory to it that any physical or mental condition or disorder in respect of which the penalty was imposed has been overcome.
- 3.6.7 In making an order revoking or suspending a certificate of membership or imposing terms, conditions or limitations, the Committee may fix a period during which the Member may not apply for reinstatement or variation.
- 3.6.8 The Discipline Committee shall cause a determination by the Committee that an allegation of professional misconduct or incompetence was unfounded to be published in the official publication of the Association on the request of the Member against whom the allegation was made.
- 3.6.9 Where the Discipline Committee is of the opinion that the commencement of the proceeding was unwarranted, the Committee may order that the Association reimburse the Member for his or her costs or such portion of them as the Discipline Committee deems appropriate.
- 3.6.10 This section applies to hearings of the Discipline Committee. Hearings shall follow the procedures of the *Statutory Powers Procedures Act*, R.S.O. 1990, C.S.22.
- (i) The Discipline Committee and the Member whose conduct or actions is being investigated are parties to the hearing.

- (ii) A party to the hearing shall be given an opportunity to examine before the hearing, any documents that will be given in evidence at the hearing.
- (iii) Should the Member, whose conduct or actions is being investigated, not attend the hearing at the appointed time, having failed to provide a reasonable explanation at least forty-eight (48) hours in advance and having been advised by registered mail at his/her address of record in the Register, then the hearing may proceed without the Member present.
- (iv) Members of the Discipline Committee holding a hearing shall not have taken part before the hearing in any investigation of the subject matter of the hearing other than as a member of IETO, of Council or OAB considering the referral of the matter to the Discipline Committee, and shall not communicate directly or indirectly about the subject matter of the hearing with any person or with any party or representative of a party except on notice to, and unless there is an opportunity for all parties to participate.
- (v) The Discipline Committee may seek legal advice from an independent adviser.

3.6.11 A hearing shall, subject to section 3.6.12, be open to the public.

3.6.12 The Discipline Committee may make an order that the public be excluded from a hearing or any part of a hearing if the Committee is satisfied that:

- (a) financial, personal or other matters may be disclosed at the hearing of such a nature that the desirability of avoiding public disclosure of them in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that hearings be open to the public;
- (b) a person involved in a civil or criminal proceeding may be prejudiced; or
- (c) the safety of the person may be jeopardized.

Consideration of such in camera session may be initiated by request of any party to the hearing.

3.6.13 The oral evidence taken before the Discipline Committee shall be recorded and, if requested, copies of a transcript shall be provided to the party at their expense.

3.6.14 No member of the Discipline Committee shall participate in a decision of the Committee following a hearing unless he or she was present throughout.

3.6.15 Documents and things put in evidence at a hearing shall, on the request of the party who produced them, be returned to the party by the Committee, within a reasonable time after the matter at issue has been finally determined.

3.6.16 The Discipline Committee shall give its decision in writing, with reasons, and shall cause the Registrar to serve each party with a copy.

3.6.17 Where the Discipline Committee finds a Member to be guilty of professional misconduct, or to be incompetent, a copy of the decision shall also be served by the Registrar on the person complaining in respect of the conduct or actions of the Member.

3.7 **Reinstatement and Variation**

3.7.1 Upon receiving an application for reinstatement pursuant to the By-law, IETO shall follow the provisions of these Terms of Reference together with any provisions set out in the By-law.

3.7.2 IETO may, without a hearing with respect to a Member or former Member who has had his/her certificate suspended or revoked for any reason, make an order doing one or more of the following:

- (a) direct the Registrar to issue a certificate and reinstate membership;
- (b) direct the Registrar to remove the suspension of membership; or
- (c) direct the application be referred to the Discipline Committee who originally heard the case or to a Discipline Committee, newly appointed by IETO, which includes as many individuals as possible from the original Discipline Committee.

3.7.3 If the application for reinstatement is referred to the Discipline Committee pursuant to section 3.7.2(c), the Discipline Committee may, after a hearing, make an order doing one or more of the following:

- (a) refuse the application;
- (b) direct the Registrar to issue a certificate and reinstate membership to the applicant;
- (c) direct the Registrar to remove the suspension of the applicant's membership;
- (d) direct the Registrar to impose specified terms, conditions and limitations on the applicant's membership;
- (e) direct the Registrar to remove any terms, conditions or limitations on the applicant's membership; or
- (f) fix a period during which the applicant may not apply under this section.

3.7.4 Hearings with respect to an application for reinstatement shall follow the same rules as outlined in sections 3.6.11 to 3.6.16.

3.7.5 The Discipline Committee shall give its decision under this section, in writing with reasons, and shall cause the Registrar to serve each party with a copy.

3.8 **Appeals (Discipline)**

- 3.8.1 A member may appeal a decision of the Complaints Committee or the Discipline Committee served on that member by the Registrar, within thirty (30) days of the serving of the decision on that member.
- 3.8.2 Such an appeal shall be launched by a Notice of Appeal in writing, delivered to the Registrar. The Notice of Appeal shall set out the grounds for the appeal in a short and summary manner, and shall contain a list or description of the evidence or record upon which the person appealing intends to appeal. The Registrar shall refer the appeal to the IETO Board.
- 3.8.3 IETO shall appoint a Discipline Appeal Committee, comprised of not less than three members of the IETO Board who have not participated in the decision appealed as a member of the Complaints or Discipline Committee. Such a Committee shall be appointed for each appeal.
- 3.8.4 The appeal shall be heard by the Discipline Appeals Committee within ninety (90) days following delivery of the Notice of Appeal to the Registrar.
- 3.8.5 The Complaints Committee and/or the Discipline Committee shall make available all information in their possession relevant to the matter under appeal, to the Discipline Appeal Committee.
- 3.8.6 An opportunity shall be provided to the person making the appeal to examine and, at his/her own expense, make a copy of any such information.
- 3.8.7 In the event that information provided with the appeal allows a revision in the decision under appeal, the Discipline Appeal Committee may grant the appeal without holding a hearing.
- 3.8.8 A hearing, if required, would generally follow the procedure or rules outlined in sections 3.6.11 to 3.6.16.
- 3.8.9 No member of the Discipline Appeal Committee shall participate in the decision of the Committee unless they were present at the hearing and/or at the Committee review of the appeal if there was no hearing.
- 3.8.10 The Discipline Appeal Committee shall give its decision in writing, with reasons, and shall cause the Registrar to serve each party with a copy.

4. **FEES**

4.1 **Fees**

Subject to the approval of Council, IETO shall determine the fees to be levied for activities related to registration, including but not limited to the following:

- (a) application fees for membership, reclassification, reinstatement and similar fees;
- (b) examination fees;
- (c) appeal fees; and
- (d) annual registration maintenance fees, including each member's fair share of the cost of developing and maintaining standards at both the provincial and national levels and the non-recoverable portion of the Association's accreditation costs.

SCHEDULE A

CORE AREAS OF ENGINEERING TECHNOLOGY

The following core areas of engineering technology as noted in Column I are recognized. Column II includes National Benchmarks or Standards and other areas that are recognized as Engineering Technology. Column III includes National Benchmarks or Standards and other areas recognized as Applied Science Technology. Columns II and III may be revised from time to time by IETO, so long as the changes are included in IETO terms of reference and are approved by Council. IETO may further recognize other options to the core technology areas so long as they are included in IETO terms of reference and are approved by Council. IETO shall monitor option areas to ensure relevance and currency of the recognized technologies and areas of specialization.

<u>COLUMN I Branch</u> (Core Disciplines)	<u>COLUMN II Engineering Technology</u>	<u>COLUMN III Applied Science Technology</u>
Civil/Building/ Geomatics	<ul style="list-style-type: none"> ● Civil Construction Engineering Technology ● Civil Environmental Engineering Technology ● Civil Municipal Engineering Technology ● Civil Structural Engineering Technology ● Civil Transportation Engineering Technology ● Civil Water Resources Engineering Technology 	<ul style="list-style-type: none"> ● Building Design Technology ● Building Construction Technology ● Building Protection Management Technology ● Building System Technology ● Geomatics Technology ● Geomatics Hydrographics Technology ● Geomatics Photogrammetric Technology
Chemical/ Instrumentation/ Materials/Bio-Science	<ul style="list-style-type: none"> ● Chemical Engineering Technology 	<ul style="list-style-type: none"> ● Bio-science Technology – Agriculture
	<ul style="list-style-type: none"> ● Industrial Chemical Engineering Technology - Plastics 	<ul style="list-style-type: none"> ● Bio-science Technology – Environmental

<u>COLUMN I Branch</u>	<u>COLUMN II Engineering Technology</u>	<u>COLUMN III Applied Science Technology</u>
(Core Disciplines)		
	<ul style="list-style-type: none"> ● Industrial Chemical Engineering Technology - Pulp and Paper ● Instrumentation Engineering Technology 	<ul style="list-style-type: none"> ● Bio-science Technology - Food ● Bio-science Laboratory Technology ● Bio-Science Nephrology Technology ● Chemical Laboratory Technology
Electrical/Electronic/ Computer	<ul style="list-style-type: none"> ● Electrical Building Systems Engineering Technology ● Industrial Control Engineering Technology ● Power Generation and Distribution Engineering Technology ● Automation and Robotics Engineering Technology ● Avionics Engineering Technology ● Bio-medical Electronics Engineering Technology ● Computer Networks Engineering Technology ● Electronics Design Engineering Technology ● Telecommunications Engineering Technology 	<ul style="list-style-type: none"> ● Broadcast Communications Technology ● Software Technology
Mechanical/Industrial	<ul style="list-style-type: none"> ● Manufacturing Engineering Technology ● Marine Engineering Technology ● Mechanical Building Systems Engineering Technology ● Mechanical Design Engineering Technology ● Power Engineering Technology 	<ul style="list-style-type: none"> ● Aviation Management Technology ● Industrial Management Technology
	<ul style="list-style-type: none"> ● Industrial Engineering Technology 	
Resources/Mining/	<ul style="list-style-type: none"> ● Mining Engineering Technology 	<ul style="list-style-type: none"> ● Forest Resources Technology

<u>COLUMN I Branch</u>		
(Core Disciplines)	<u>COLUMN II Engineering Technology</u>	<u>COLUMN III Applied Science Technology</u>
Geological		
	<ul style="list-style-type: none"> ● Geology/Geophysics Engineering Technology ● Extractive Metallurgy Engineering Technology ● Petroleum Engineering Technology 	<ul style="list-style-type: none"> ● Forest Recreational Technology ● Resource Management Technology ● Forestry Technology
Environmental	<ul style="list-style-type: none"> ● Environmental Engineering Technology- Analysis & Interpretation ● Environmental Engineering Technology Prevention & Control 	<ul style="list-style-type: none"> ● Environmental Technology Standards & compliance ● Environmental Technology Process Management

SCHEDULE B

MEMBER DEFINITIONS

1. Certified Member

A Certified Member is an individual who has been certified as a Technician, an Engineering Technician, an Applied Science Technologist, or Engineering Technologist. Membership, by way of registration by the Association in one of these certified categories, shall be granted to applicants who meet the Association's requirements and standards at the time of application. Certified Members are granted protected titles as designated in the Act. Protected titles for Certified Members are Certified Technician, Certified Engineering Technician, Applied Science Technologist and Certified Engineering Technologist.

2. Fellow OACETT

A Certified Member, who is nominated for recognition as a Fellow OACETT by at least five Certified Members in good standing, may be named as a Fellow OACETT in accordance with the policy established by Council. Ninety per cent of votes cast by a quorum of Council shall be required to approve the bestowing of this designation. A Fellow OACETT may also be a Life Member.

3. Life Member

A Life Member is a Certified Member who is recognized by Council as having made an exceptional contribution to the Association. Ninety percent of the votes cast by a quorum of Council shall be required to approve this award. A Life member may also be a Fellow.

4. Associate Member

An Associate is a person who by his or her education, training and experience, at the time of application, meets the requirements for an Associate category but does not meet the experience and academic requirements for a Certified Member. Associate categories are defined in the By-law and in IETO rules.

5. Graduate Technologist/Graduate Technician

A Graduate Technologist or a Graduate Technician is an Associate who has graduated from a recognized academic program in engineering or applied science technology, but who has not yet fulfilled the requirements for certification as a Technician or Technologist and has not been registered as a Certified Member. (Currently used for road construction members only.)

6. Technical Specialist

An Associate who by education, training and experience has met the requirements for a Technical Specialist as defined in IETO rules and has not been registered as a Certified Member. (Currently used for road construction members only.)

7. Student Associate

A Student is an Associate who is enrolled in a program of studies that should lead to achieving the academic requirements for certification and registration, and who has successfully completed the first year of such a full time program and continues to be a participant in that program. A Student may receive limited benefits and services.

8. Non-Resident Member is one of the following:

A Non-Resident Member is a Certified or Associate Member in good standing who has moved outside the province of Ontario. A notice of the change must be given to the Registrar or;

A Non-Resident Member is member of a constituent member of a national organization to which OACETT belongs, who has been granted membership as a Non-resident Member in OACETT or;

A Non-Resident Member is any person who applies from outside the Province of Ontario who has been granted Associate status. Such individuals must meet all the requirements for a Certified Member, with the exception of the residency requirement, Canadian experience and completion of the professional practice exam (PPE). Applications may be accepted from International applicants from their home country providing they are considering immigration to Ontario. A Non-Resident Member shall continue to hold only Associate status until all requirements for certification have been met.