

# AGENDA

## OACETT Board of Directors Meeting (Online)

Friday May 29, 2026

8:30am – 2:30pm

Sheraton Hamilton Hotel  
116 King St W, Hamilton, ON L8P 4V3  
South West Ballroom - CLOSED MEETING

Hotel Check-in Time: 3:00 PM // Check-out Time: 12:00 PM

Meeting Dress Code: Business casual

### A quick reminder about voting:

All Board members present at the meeting have the right to vote on every motion, with the exception of the student member. Staff, observers and guests also do not have the right to vote. It is expected that every Board member will vote on each motion and will make a decision either for or against. The President/Chair only votes in the event that a tie needs to be broken. A vote to abstain should only be used if a Board member has a conflict (which should be declared to the Chair prior to discussion) or, in the case of approving minutes, a Board member might abstain if they were not in attendance at the meeting for which the minutes are being approved. If you do not feel that you have enough information to make a decision, you need to request further information until you do feel sufficiently informed. If the requested information is not available, you should move to table the motion until the requested information can be provided.

Please refer to the [Board Manual](#) or [SharePoint repository](#) for more information.

✚ **Breakfast will be served from 7:30am-8:30am in the Grand Ballroom.**

✚ **Morning coffee break will be held from 10:00am-10:15am in the South West Ballroom.**

### 8:30am - PRESIDENT'S OPENING REMARKS AND CALL TO ORDER

*Please note that the Board meeting is being recorded for the purpose of accuracy of minutes.*

1. **DISCLOSURE OF CONFLICTS OF INTEREST** (5 minutes) Christopher
2. **BOARD AGENDA** (5 minutes) Christopher  
Motion to **APPROVE** required
3. **CONSENT AGENDA** (5 minutes) Christopher
  - 3.1 Outstanding Action Items and Board Motions
    - 3.1a Update against Action Items- April 15, 2026 Meeting
    - 3.1b List of Board Motions- May 29, 2026

- 3.2 CEO Report – 2026 Strategic Plan and Action Plan tracking framework
- 3.3 President’s Report
- 3.4 Belonging and Inclusion Committee (BIC) Report
- 3.5 Finance and Audit Committee (FAC) Report
- 3.6 Governance, Policy and Strategy Committee (GPSC) Report
- 3.7 Member Engagement and Services Committee (MES) Report
- 3.8 Registration and Professional Practice Committee (RPPC) Report
- 3.9 Registrar’s Report
- 3.10 Young Professionals Committee (YPC) Report
- 3.11 Student Representative Report
- 3.12 Heads of Technology (HOT) Report
- 3.13 Statutory Compliance Report
- 3.14 Report Highlights (verbal update)

Motion to **APPROVE** required

**4. STUDENT BOARD REPRESENTATIVE CEREMONY (10 minutes)**

- 4.1 Appointment of Student Board Representative Micheal
- 4.2 Swearing of Oath Barry
- 4.3 Indemnification agreement Christopher

Motion to **APPROVE** required

**5. FINANCE AND AUDIT (FA) (30 minutes)**

- 5.1 YTD Financials as of March 31, 2026 Brian
- 5.2 Budget and business plan schedule Brian

**6. REGISTRATION AND PROFESSIONAL PRACTICE (RPP) (20 minutes)**

- 6.1 Review of Fellow Designation Criteria and Policy Taylor
- 6.2 Change to Monthly Admission Approval Taylor

Motion(s) to **APPROVE** required

**7. DISCUSSION (30 minutes)**

- 7.1 Outcomes of the Organization Culture Exercise Christopher/  
Cheryl

**8. MEMBER ENGAGEMENT AND SERVICES (MES) (20 minutes)**

- 8.1 Options for new Regional Conference Formats & Year-End Gala Options Steven

**9. NATIONAL (15 minutes)**

- 9.1 TPC update re. P.Tech. Christopher/  
Cheryl

**10. NAME CHANGE** (20 minutes)

10.1 Clarify interpretation of “Common National Title”

Christopher/  
Cheryl

**11. MEETINGS**

- Saturday June 6, 2026: 10:00 a.m. – 12:30 p.m. -- Online – Virtual AGM
- Friday, September 25, 2026 (1:00 p.m. – 5:00 p.m.) -- Online – MS Teams
- Friday, November 21 – Saturday, November 22, 2026 -- In-person- Location TBD
- Friday, February 26, 2027 (1:00 p.m. – 5:00 p.m.) -- Online – MS Teams
- Wednesday, April 28, 2027 (5:00 p.m. 7:00 p.m.) -- Online – MS Teams
- Saturday, June 5, 2027 (10:00 a.m. – 12:30 p.m.) -- Online – Virtual AGM
- June Board Meeting (Date TBD) -- Location TBD (Regional Hub)

**12. NEW BUSINESS** (5 minutes)

*(Just a reminder that any new business should be proposed to the Chair prior to the meeting)*

**13. In-Camera** (30 minutes)

13.1 With CEO present

13.2 Without CEO present

**🍴 Lunch will be served in the South West Ballroom from 12:00pm-12:30pm.**

**14. FLETCHER FOUNDATION** (30 minutes)

14.1 Fletcher Foundation AGM

Devi Richards

**15. BOARD WORKSHOP SESSION (1:00pm-2:30pm)** (90 minutes)

15.1 Cross-Cultural Awareness

Michele-Elise  
Burnett

**16. ADJOURNMENT**

**FOR REFERENCE:**

[OACETT- Rules of Order Summary Sheet.pdf](#)

[Teams Etiquette for OACETT Board Meetings.pdf](#)

[Terms of Reference & Policies](#)