

PROXY

NOTICE OF ANNUAL MEETING OF MEMBERS

In accordance with Bylaw 20, Section 7, Subsection 7.1 and 7.2, notice is hereby given to certified members of the Ontario Association of Certified Engineering Technicians and Technologists of the annual meeting to be held:

Saturday, June 7, 2025 at 10:00 a.m. • Virtual Meeting

for the purpose of:

- election of the Board of Directors for the 2025-2027 term
- approval of 2024 year-end Financial Statements
- the appointment of auditors for the fiscal year 2025
- and other such business as may properly be brought to the attention of the said annual meeting of members.

Cheryl Farrow, CEO/Secretary

NOTICE TO: The voting (certified) members of the Ontario Association of Certified Engineering Technicians and Technologists. Registered members of the Association in good standing may exercise their voting rights under Subsection 7.7 of Bylaw 20 and, by means of proxy, appoint a person as their nominee to attend and act at the Annual Meeting of Members in the manner, to the extent and with the power conferred by proxy. Only voting members are entitled to complete a proxy form; nominees must also be certified members in good standing. The proxy form below will give your nominee permission to vote on all questions raised at the Annual Meeting. If you wish to limit your proxy to one or more questions, or to instruct your nominee as to the manner in which your vote is to be cast, you must so indicate in writing at the bottom of the proxy form. **Please note that when the AGM materials are published, an electronic proxy will be available, allowing Certified members to cast their votes directly against the meeting motions. Certified members can choose to wait for this option to exercise their proxy if desired. A proxy holder may also be appointed electronically for any business that may arise at the meeting.**

In accordance with Bylaw 20, Subsection 7.7: A proxy shall be in writing and shall be acted on only if it has been received at OACETT's office (10 Four Seasons Place, Suite 700, Etobicoke, ON M9B 6H7) or with the Secretary of the Association, not less than forty-eight (48) hours prior to the day of the meeting or any adjournment thereof. A proxy shall expire at the close of the meeting for which it was intended, or at the close of any adjournment thereof. A proxy may be revoked by an instrument in writing executed by a Certified member or by their attorney authorized in writing and deposited either at the Head Office, at or with the Secretary of the Association at any time prior to the start of the meeting, or any adjournment thereof, at which the proxy is to be used. The proxy is revoked upon either of such deposits. If a Certified member who submits a proxy ultimately attends the meeting, the proxy will automatically be revoked.

Sincerely,

Cheryl Farrow, CEO/Secretary

ONTARIO ASSOCIATION OF CERTIFIED ENGINEERING TECHNICIANS AND TECHNOLOGISTS

PROXY

The undersigned Certified Member of the Ontario Association of Certified Engineering Technicians and Technologists hereby appoints

_____ of (city/town) _____

(if no other name appears, the OACETT president-elect) as the nominee of the undersigned to attend and act at the Annual General Meeting of Members of the said Ontario Association of Certified Engineering Technicians and Technologists electronic meeting on the 7th day of June, 2025 at 10:00 a.m. and at any adjournment or adjournments thereof in the same manner, to the same extent and with the same power as if the undersigned were present at the said meeting or such adjournment or adjournments thereof.

Dated at (city/town) _____, this _____ day of _____, 2025.

Name of Certified Member

Membership Number of Certified Member
(PLEASE PRINT)

Signature of Certified Member

Email or mail the OACETT proxy form to Elle Armstrong, Administrator, Executive Office at earmstrong@oacett.org or 10 Four Seasons Place, Suite 700, Etobicoke, ON M9B 6H7. All proxies must be dated and signed by the voting member or their attorney, authorized in writing.