

Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS

2025 Fair Registration Practices Report

Prepared for the Office of the Fairness Commissioner (OFC)



FAIRNESS COMMISSIONER
COMMISSAIRE À L'ÉQUITÉ

Content

1. Background
 2. Organization information
 3. Registration requirements
 4. Third party assessments
 5. Accomplishments, risks and mitigations
 6. Changes to registration practices
 7. Membership and application data
 8. New legislative and regulatory requirements
 9. Registration Timelines
- Glossary of terms

1. Background

Under section 20 of the Fair Access to Regulated Professions and Compulsory Trades Act, 2006 (FARPACTA), which is substantially similar to section 22.7(1) of Schedule 2 of the Regulated Health Professions Act, 1991 (RHPA),

“A regulated profession shall prepare a fair registration practices report annually or at such other times as the Fairness Commissioner may specify or at such times as may be specified in the regulations”.

Section 23 of FARPACTA and Section 22.9 of Schedule 2 of the RHPA then go on to indicate that the Fairness Commissioner shall specify the form in which these reports shall be prepared, along with the required filing dates. This section also stipulates that a regulator must make these reports public.

It is pursuant to these authorities that the Office of the Fairness Commissioner (OFC) has required that each regulator complete its annual Fair Registration Practices Report (FRP).

Please note that this report covers the time-period from January 1 to December 31, 2025.

The FRP:

- Collects information about the organization, applicants to the profession and current membership.
- Provides information to the public about how the organization has implemented fair registration practices during the reporting period.
- Helps the OFC to successfully undertake the education and compliance activities which include monitoring, applying a risk-informed compliance framework, assessing performance, and sharing best practices.
- Determines whether the regulator is complying with recently enacted legislative and regulatory provisions designed to reduce barriers for domestic labour mobility and internationally trained applicants.
- Identifies trends across regulated professions and regulated health colleges.

2. Organization information

Organization name	Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS
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For questions about this report, please contact:

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3. Registration requirements

Applicants to the regulated professions and compulsory trades must fulfil registration requirements to practice their profession or use a professional title. This section summarizes registration requirements for each profession or trade regulated by Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS

Licensing requirements (brief description for each requirement listed):

Profession/ Trade Name	Engineering Technologist
Academic requirement	Equivalency to a 3-year post-secondary program in engineering technology or applied science
Experience requirement	Two years of experience (post-graduation) at the level of at least a technician, with at least 6 months at the higher level of a technologist. Up to 1 year of co-op experience may be granted if academic program is TAC (Technology Accreditation Canada)

	accredited or supervised by a C.Tech, C.E.T. or P.Eng. or P.Geo.
Language requirement	Proof of English language proficiency equivalent to a Canadian Language Benchmark (CLB) Level 7 for all skills (listening, reading, writing and speaking) is required for OACETT certification. Canadian-educated applicants meet the English language proficiency requirement by graduating from a Canadian two- or three-year post-secondary engineering technology or applied science program.
Additional information on licensing requirements (may include links to appropriate page on regulator website):	Successful passing of the Professional Practice Exam (PPE) or Internationally Educated Professional Practice Exam (IEPPE). Completion of a Technology Report (or equivalency by completing a TAC (Technology Accreditation Canada) accredited post-secondary program or recognized program by International Accords)
Profession/ Trade Name	Engineering Technician
Academic requirement	Equivalency to a 2- year post-secondary program in engineering technology or applied science
Experience requirement	Two years of experience (post-graduation) at the level of a technician. Up to 1 year of co-op experience may be granted if academic program is TAC (Technology Accreditation Canada) accredited or supervised by a C.Tech, C.E.T. or P.Eng. or P.Geo.

Language requirement	Proof of English language proficiency equivalent to a Canadian Language Benchmark (CLB) Level 7 for all skills (listening, reading, writing and speaking) is required for OACETT certification. Canadian-educated applicants meet the English language proficiency requirement by graduating from a Canadian two- or three-year post-secondary engineering technology or applied science program.
Additional information on licensing requirements (may include links to appropriate page on regulator website):	Successful passing of the Professional Practice Exam (PPE) or Internationally Educated Professional Practice Exam (IEPPE)

4. Third party assessments

Third party organizations that assess qualifications on behalf of the regulator.

Organization name	Function
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Fair access legislation requires regulators to take reasonable measures to ensure that any third parties undertake assessment of qualifications in a way that is transparent, objective, impartial and fair.

Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS takes the following measure(s) to ensure fair and timely assessments:

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5. Accomplishments, risks and mitigations

Key accomplishments and risks pertaining to fair registration practices during the reporting period are summarized below.

A. Accomplishments

1	A comprehensive initiative is underway to revisit, evaluate, and update certification policies and procedures.
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B. Risks and Mitigations

Risk	Mitigation Measure
The current system for tracking file review deadlines is limited and lacks functionality to clearly indicate the proximity of upcoming or overdue reviews.	Have identified the need to implement an enhanced tracking mechanism that provides real-time visibility into review timelines, approaching and overdue deadlines, and enables comprehensive reporting on all applications processed.

6. Changes to registration practices

During the January 1 to December 31, 2025 reporting period, Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS has introduced the following changes impacting its registration processes. Changes, anticipated impacts, and risk mitigation are summarized below.

A. Registration requirements and practices

Registration process	Changes Made (Yes / No)	Description
Timelines for registration, decisions and/or responses	No	

Changes to internal review or appeal process	No	
Assessment of qualifications, including competency-based assessments and examinations	No	
Registration requirements either through regulation, by-law or policy	No	
Documentation requirements for registration	No	

B. Training, policy and applicant supports

Registration process	Changes Made (Yes / No)	Description
Anti-racism and inclusion-based policies and practices	No	

C. System partners

Registration process	Changes Made (Yes / No)	Description
Steps to increase accountability of third parties	No	

Mutual recognition agreements	No	
Accreditation of educational programs	No	

D. Responsiveness to changes in the regulatory environment

Registration process	Changes Made (Yes / No)	Description
Steps to address labour issues (minister/stakeholders consultations, check demand-supply gap, etc)	No	
Other	No	

7. Membership and application data

The Office of the Fairness Commissioner collects membership and application data from regulators through annual Fair Registration Practices Reports, which are also made available to the public. Information is collected for the purpose of discerning statistical changes and trends related to a regulator’s membership, application volumes, licensure/certification results, and appeals year over year.

A. Race-based data collected

	Race-based data collected? (Yes or No)
Members	No

Applicants	No
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Additional description:

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B. Other identity-based or demographic data collected

	Other identity-based or demographic data collected? (Yes or No)
Members	Yes
Applicants	Yes

Additional description:

Gender and pronouns and citizenship

C. Languages of service provision

Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS makes application materials and information available to applicants in the following languages.

Language	Yes / No
English	Yes
French	No
Other (please specify)	

D. Membership Profile

Profession Name	Total Number of Members
Engineering Technologist	8095

Class of License	Total Number of Members	Number of Internationally Educated Members
Full / General/ Independent Practice	8095	1222

Gender	Number of Members
Male	7221
Female	871
X (includes trans, non-binary, and two-spirit people)	0
Other / not collected	3

Jurisdiction of Initial Training	Number of Members
Ontario	6588
Other provinces and territories	285
United States	58
Other International	1164

Country of Initial Training	Number of Members
Albania	7
Australia	6
Bangladesh	34
Belarus	4
Canada	6873
China	32
Colombia	9
Croatia	5
Egypt	9
Germany	5

Guyana	5
Hong Kong	22
India	380
Iran	19
Iraq	6
Ireland	4
Jamaica	5
Lebanon	4
Malaysia	7
Mexico	6
Nepal	6
Netherlands	5
Nigeria	12
Pakistan	99
Philippines	180
Poland	6
Romania	22
Russia	28
Serbia	9
South Africa	6
Sri Lanka	28
Syria	4
United Kingdom	63
Ukraine	59
United States of America	58
Other Countries	68

Official language of preference	Number of Members
English	8095

Racial identity (optional)	Number of Members
Not collected	8095

E. Data Notes

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Profession Name	Total Number of Members
Engineering Technician	6794

Class of License	Total Number of Members	Number of Internationally Educated Members
Full / General/ Independent Practice	6794	960

Gender	Number of Members
Male	5996
Female	789
X (includes trans, non-binary, and two-spirit people)	0
Other / not collected	9

Jurisdiction of Initial Training	Number of Members
Ontario	5736
Other provinces and territories	98
United States	36
Other International	924

Country of Initial Training	Number of Members
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Canada	5834
India	463
Philippines	98
United Kingdom	56
United States of America	36
China	25
Bangladesh	21
Ukraine	21
Pakistan	20
Hong Kong	17
Sri Lanka	16
Guyana	14
Russia	11
Ghana	7
Iran	7
Italy	7
Romania	7
Albania	6
Israel	6
Nigeria	6
Serbia	6
Germany	5
Trinidad and Tobago	5
Colombia	4
Czechia	4
Ireland	4
Netherlands	4
South Africa	4
Other Countries	80

Official language of preference	Number of Members
English	6794

Racial identity (optional)	Number of Members
Not collected	6794

E. Data Notes

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F. Applicant Profile

Profession Name	Total Number of Applicants
Engineering Technologist	545

Gender	Number of Applicants
Male	455
Female	86
X (includes trans, non-binary, and two-spirit people)	0
Other / not collected	4

Jurisdiction of Initial Training	Number of Applicants
Other provinces and territories	8
United States	4
Other International	169
Ontario	364

Country of Initial Training	Number of Applicants
Canada	372
India	60
Iran	18
Pakistan	13
Philippines	10
Nigeria	6
Hong Kong	5
China	4
Myanmar	4
Nepal	4
United Kingdom	4
United States of America	4
Other Countries	41

Official language of preference	Number of Applicants
English	545

Racial identity (optional)	Number of Applicants
Not collected	545

G. Data Notes

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H. Application Decisions

The table below summarizes the outcome of registration decisions finalized in 2025. Some applications may have been received in the previous year.

Jurisdiction of initial training	Successful	Unsuccessful	Withdrawn
Other provinces and territories	8	0	0
United States	4	0	0
Other International	169	0	0
Ontario	364	0	0

Applications with decisions pending

The table below summarizes the inventory of applications in progress as of December 31, 2025. Again, some of these applications may have been received in the previous year.

Jurisdiction of initial training	Incomplete	Complete	Total
Other provinces and territories			
United States			
Other International	128	16	144
Ontario	202	18	220

I. New Registrants

For the 2025 reporting year, the breakdown of new registrants by class of registration is provided below:

Class of registration	Total new registrants	Number of internationally educated registrants
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Full / General/ Independent Practice	237	27
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J. Data Notes

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K. Reviews and Appeals

Applicants for registration may appeal a registration decision. An **internal review or appeal** involves formal reconsideration of a registration decision further to an application and submissions by the applicant.

Jurisdiction of initial training	Number of internal reviews and appeals processed	Number of decisions changed following internal review or appeal

An **external review or appeal** involves review of a registration decision by an external appeal tribunal or court, such as the Health Professions Review and Appeal Board or Divisional Court.

Jurisdiction of initial training	Number of applicants who sought external review or appeal	Number of decisions changed following external review or appeal

Issues raised in reviews and appeals can point to challenges in the registration process. The table below summarizes top issues or reasons that applicants raised during these appeal proceedings.

Issue or reason raised	Number of appeals

Internationally trained applicants face additional challenges in the registration process. The table below summarizes top reasons for not registering internationally trained individuals.

Reason for not registering	Number of internationally trained applicants

L. Data Notes

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Profession Name	Total Number of Applicants
Engineering Technician	295

Gender	Number of Applicants
Male	245
Female	48
X (includes trans, non-binary, and two-spirit people)	0

Other / not collected	2
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Jurisdiction of Initial Training	Number of Applicants
Ontario	240
Other provinces and territories	5
United States	5
Other International	45

Country of Initial Training	Number of Applicants
Canada	240
India	24
United States of America	5
Iran	4
Other Countries	22

Official language of preference	Number of Applicants
English	295

Racial identity (optional)	Number of Applicants
Not collected	295

G. Data Notes

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H. Application Decisions

The table below summarizes the outcome of registration decisions finalized in 2025. Some applications may have been received in the previous year.

Jurisdiction of initial training	Successful	Unsuccessful	Withdrawn
Ontario	240		
Other provinces and territories	5		
United States	5		
Other International	45		

Applications with decisions pending

The table below summarizes the inventory of applications in progress as of December 31, 2025. Again, some of these applications may have been received in the previous year.

Jurisdiction of initial training	Incomplete	Complete	Total
Ontario	109	11	120
Other provinces and territories			
United States			
Other International	55	5	60

I. New Registrants

For the 2025 reporting year, the breakdown of new registrants by class of registration is provided below:

Class of registration	Total new registrants	Number of internationally educated registrants
Full / General/ Independent Practice	623	110

J. Data Notes

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K. Reviews and Appeals

Applicants for registration may appeal a registration decision. An **internal review or appeal** involves formal reconsideration of a registration decision further to an application and submissions by the applicant.

Jurisdiction of initial training	Number of internal reviews and appeals processed	Number of decisions changed following internal review or appeal

An **external review or appeal** involves review of a registration decision by an external appeal tribunal or court, such as the Health Professions Review and Appeal Board or Divisional Court.

Jurisdiction of initial training	Number of applicants who sought external review or appeal	Number of decisions changed following external review or appeal

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Issues raised in reviews and appeals can point to challenges in the registration process. The table below summarizes top issues or reasons that applicants raised during these appeal proceedings.

Issue or reason raised	Number of appeals

Internationally trained applicants face additional challenges in the registration process. The table below summarizes top reasons for not registering internationally trained individuals.

Reason for not registering	Number of internationally trained applicants

L. Data Notes

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8. New legislative and regulatory requirements

In 2024, the government introduced legislative and regulatory amendments to FARPACTA that create four new legal obligations that come into effect on **January 1st, 2026**. These obligations relate to:

- Assessment of Qualifications

- Third Party Accountability
- Alternative Documentation Policies
- Parallel Processing Plans

The following are steps that **Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS** has taken during the reporting period to meet these legal obligations.

A. Assessment of Qualifications

These provisions outline specific steps that a regulated profession must take to ensure that its assessment of applicant qualifications is done in a way that is transparent, objective, impartial and fair. They require regulators to:

- Provide clear and accurate information regarding the assessment of qualifications, including information about assessment criteria, methods, timelines and costs.
- Ensure that assessment approaches are competency-based, non-duplicative and unbiased.
- Make examinations and other types of assessments available at least three times per year where there is sufficient demand.
- Communicate assessment decisions in writing, within 10 business days after an assessment decision is made, with reasons for the decision and details of competency gaps in cases of negative decisions.
- Provide a process for applicants to request an appeal or review of an assessment decision.

The following are steps that Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS has taken to date to meet this new legal obligation.

a) Requirements are listed on the OACETT website, provided in email responses to the members upon receipt of complete applications, and in communication materials such as brochures. b) Assessments regarding experience are based upon demonstration of competencies according to the discipline and level (technician or technologist). Decisions are made by the Admissions Committee

who all undertake anti-bias training. Decisions are made individually for each applicant, and not duplications of findings for any other applicant. This is also impartial fair as two separate file reviewers review each application, and if the decisions of both differ, then a third file reviewer (and sometimes even a fourth individual) will review the application. c) PPE and IEPPE are offered online, on demand, 24/7 and 365 days per year. d) Admissions Committee file review results are shared with the applicant 1 to 2 business days after the review has been completed. Outstanding requirements for certification are identified in this communication and are also indicated against the application status in the member's portal account. e) Members may inquire about the opportunity to provide additional explanation towards demonstrating experience level competency through a request for a "Competency Based Assessment" profile package.

B. Third Party Accountability

These provisions specify the reasonable measures that a regulated profession must take to ensure that third party assessments of qualifications are undertaken in a way that is transparent, objective, impartial and fair. They require regulators to:

- a. Provide information to applicants on the role of the third party.
- b. Establish a process to address complaints by applicants about their experiences with third party assessment providers and inform applicants about the complaints process.
- c. Enter into an agreement with the third party that specifies:
 - o The assessment criteria and methods that the third party is required to use in assessments and the minimum exam scores for a pass.
 - o How frequently exams and other types of assessments are offered and, wherever feasible, indicating that applicants will have access to exams and other types of assessments at least three times in a calendar year.
 - o The timelines for completing each step of the assessment process

and the knowledge and expertise requirements for assessors.

The following are steps that Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS has taken to date to meet this new legal obligation.

Not applicable.

C. Alternative Documentation

These provisions require that each regulator have an alternative documentation policy and submit it for review and approval by the Fairness Commissioner. The policy must provide for the regulator to accept reasonable alternatives to the documentation that is normally required if such documentation cannot be obtained for reasons beyond an applicant's control.

The Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS submitted a policy to the OFC by January 1, 2026.

Yes

D. Parallel Processing Plans

These provisions require that each regulator develop a parallel processing plan and submit it for review and approval by the Fairness Commissioner. The policy must permit applicants who experience a delay in one part of the registration process to proceed with other parts of the registration process wherever possible.

The Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS submitted a plan to the OFC by January 1, 2026.

Yes

9. Registration Timelines

Profession: Engineering Technologist

A. Domestic Labour Mobility Applicants

Section 9.1 (4) of FARPACTA prescribes that regulators must make a registration decision within 30 calendar days from the time that they receive a complete application “and everything required by the regulated profession in respect of the application.”

Prior to July 1, 2025, the corresponding time limit was 30 business days.

Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS requires the following documentation before beginning to count the 30-day registration time-period. This would be the starting point of the registration process for the purpose the data summarized below.

- Completed application form
- Other (please specify) Application fee and transcripts

January 1 to June 30, 2025

For domestic labour mobility applications received between January 1, 2025 and June 30, 2025 registration timelines and outcomes are summarized below:

Registration decisions	30 business days or less	More than 30 business days or decision pending
Full registration granted	4	0
Alternative registration granted	0	0
No registration granted	0	0

July 1 – December 31, 2025

For domestic labour mobility applications received between July 1, 2025 and November 30, 2025 and decisions made to December 31 (one month later), registration timelines and outcomes are summarized below.

Registration Decisions	30 calendar days or less	More than 30 calendar days or decision pending
Full registration granted	5	0
Alternative registration granted	0	0
No registration granted	0	0

B. Internationally Trained Individuals

Sections 5 and 6 of Ontario Regulation 261/22 made under FARPACTA set out two separate standards to measure how efficiently a regulated profession is processing applications that it receives from ITIs.

- **Three-month decision standard:** Under section 5, a regulator must make registration decisions for an ITI within three months following receipt of everything that it requires in respect of an application for registration, in at least 90% of all cases. Prior to July 1, 2025, the corresponding time limit was six months.
- **One-year reporting standard:** Under section 6, regulated professions must report on their ability to register ITIs, who are eligible for registration without condition, from the earlier of the date that:
 - a) the regulated profession receives everything it requires in respect of the individual's application for the registration, or:
 - b) any third party that assess the individual's qualification on behalf of the regulated profession, receives everything it requires for this purpose.

Section 6 of the regulation further stipulates that the regulator's annual Fair Registration Practices Report must include data on a regulator's compliance with the decision time standard, and its ability to meet the one-year reporting standard and, where the regulator has been unable to meet this one-year standard, the steps that the regulator is taking to meet this standard.

i) Decision Standard

Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS requires the following documentation before beginning to count the decision time standard for internationally trained individuals.

- Completed application form
- Other (please specify) Application fee, official transcripts, resume, job description, references

July 1, 2024 – June 30, 2025

For applications from internationally trained individuals received between July 1, 2024 and June 30, 2025 and decisions made to December 31 (six months later), registration timelines and outcomes are summarized below.

Registration decisions	Six months or less	More than six months or decision pending
Full registration granted	114	20
Alternative registration granted	0	0
No registration granted	0	0

Average time in weeks to communicate a registration decision following receipt of everything required by the regulator in respect of an application for registration.

Decisions are shared between 1 to 2 business days after the registration decision has been made. The minimum time would be 2 business days and the maximum time would be 5 business days.

July 1, 2025 onwards

The new **three-month registration decision time standard**, which came into force on July 1, 2025, requires that each regulated profession communicate its registration decisions to ITIs within three months of receiving complete applications, in at least 90% of all cases.

Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS has taken or is taking the following steps to comply with communicating registration decisions to ITIs within three months of receiving complete applications.

No, we currently do not meet the 3 month standard for 90% of complete applications. We will be reviewing procedures and processes, and developing measurables, to ensure that we are able to meet this standard for 2026.

ii) One-year reporting standard

A regulator's ability to meet the one-year reporting standard is particularly important since this statistic incorporates the time required to complete third-party (TP) assessments. Often, the TP assessment stage consumes the largest portion of an ITI's licensure journey. This section of the report addresses the role of a TP in the regulator's registration process, data sharing mechanisms, and data on actual times in relation to the one-year reporting standard.

Third party assessment is the first point of contact for applicants in the registration process:

No

Name and assessment function of the third party is below:

Data sharing

Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS has negotiated a mechanism for this third party to record and communicate the date on which the third party received everything that it requires for the purpose of assessing the ITIs qualifications (starting point for the one-year clock)

No

This data sharing mechanism and the measures used by the regulator to track actual times from this date to communication of a registration decision are described below: against the one-year reporting standard is below:

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For ITI applications that Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS **received between January 1, 2024, and December 31, 2024, and registration decisions issued up until December 31, 2025, registration timelines and outcomes are summarized below.** *(Please note: The end date of December 31, 2024, is to allow for a one-year time period to communicate registration decisions)*

Registration decisions	Decision Made in One Year or Less	Decision Made in More than One Year or Decision Pending
Full registration granted	0	0
Alternative registration granted	0	0
No registration granted	0	0

Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS has taken / is taking the following steps to **meet the one-year reporting standard**.

Profession: Engineering Technician

C. Domestic Labour Mobility Applicants

Section 9.1 (4) of FARPACTA prescribes that regulators must make a registration decision within 30 calendar days from the time that they receive a complete application “and everything required by the regulated profession in respect of the application.”

Prior to July 1, 2025, the corresponding time limit was 30 business days.

Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS requires the following documentation before beginning to count the 30-day registration time-period. This would be the starting point of the registration process for the purpose the data summarized below.

- Completed application form
- Other (please specify) Application fee and transcripts

January 1 to June 30, 2025

For domestic labour mobility applications received between January 1, 2025 and June 30, 2025 registration timelines and outcomes are summarized below:

Registration decisions	30 business days or less	More than 30 business days or decision pending
Full registration granted	0	0
Alternative registration granted	0	0

No registration granted	0	0
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July 1 – December 31, 2025

For domestic labour mobility applications received between July 1, 2025 and November 30, 2025 and decisions made to December 31 (one month later), registration timelines and outcomes are summarized below.

Registration Decisions	30 calendar days or less	More than 30 calendar days or decision pending
Full registration granted	3	0
Alternative registration granted	0	0
No registration granted	0	0

D. Internationally Trained Individuals

Sections 5 and 6 of Ontario Regulation 261/22 made under FARPACTA set out two separate standards to measure how efficiently a regulated profession is processing applications that it receives from ITIs.

- **Three-month decision standard:** Under section 5, a regulator must make registration decisions for an ITI within three months following receipt of everything that it requires in respect of an application for registration, in at least 90% of all cases. Prior to July 1, 2025, the corresponding time limit was six months.
- **One-year reporting standard:** Under section 6, regulated professions must report on their ability to register ITIs, who are eligible for registration without condition, from the earlier of the date that:

- c) the regulated profession receives everything it requires in respect of the individual's application for the registration, or:
- d) any third party that assess the individual's qualification on behalf of the regulated profession, receives everything it requires for this purpose.

Section 6 of the regulation further stipulates that the regulator’s annual Fair Registration Practices Report must include data on a regulator's compliance with the decision time standard, and its ability to meet the one-year reporting standard and, where the regulator has been unable to meet this one-year standard, the steps that the regulator is taking to meet this standard.

i) Decision Standard

Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS requires the following documentation before beginning to count the decision time standard for internationally trained individuals.

- Completed application form
- Other (please specify) Application fee, official transcripts, resume, job description, references

July 1, 2024 – June 30, 2025

For applications from internationally trained individuals received between July 1, 2024 and June 30, 2025 and decisions made to December 31 (six months later), registration timelines and outcomes are summarized below.

Registration decisions	Six months or less	More than six months or decision pending
Full registration granted	25	4
Alternative registration granted	0	0
No registration granted	0	0

Average time in weeks to communicate a registration decision following receipt of everything required by the regulator in respect of an application for registration.

Decisions are shared between 1 to 2 business days after the registration decision has been made. The minimum time would be 2 business days and the maximum time would be 5 business days.

July 1, 2025 onwards

The new **three-month registration decision time standard**, which came into force on July 1, 2025, requires that each regulated profession communicate its registration decisions to ITIs within three months of receiving complete applications, in at least 90% of all cases.

Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS has taken or is taking the following steps to comply with communicating registration decisions to ITIs within three months of receiving complete applications.

No, we currently do not meet the 3 month standard for 90% of complete applications. We will be reviewing procedures and processes, and developing measurables, to ensure that we are able to meet this standard for 2026.

ii) One-year reporting standard

A regulator's ability to meet the one-year reporting standard is particularly important since this statistic incorporates the time required to complete third-party (TP) assessments. Often, the TP assessment stage consumes the largest portion of an ITI's licensure journey. This section of the report addresses the role of a TP in the regulator's registration process, data sharing mechanisms, and data on actual times in relation to the one-year reporting standard.

Third party assessment is the first point of contact for applicants in the registration process:

No

Name and assessment function of the third party is below:

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Data sharing

Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS has negotiated a mechanism for this third party to record and communicate the date on which the third party received everything that it requires for the purpose of assessing the ITIs qualifications (starting point for the one-year clock)

No

This data sharing mechanism and the measures used by the regulator to track actual times from this date to communication of a registration decision are described below: against the one-year reporting standard is below:

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For ITI applications that Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS received between January 1, 2024, and December 31, 2024, and registration decisions issued up until December 31, 2025, registration timelines and outcomes are summarized below. *(Please note: The end date of December 31, 2024, is to allow for a one-year time period to communicate registration decisions)*

Registration decisions	Decision Made in One Year or Less	Decision Made in More than One Year or Decision Pending
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Full registration granted	0	0
Alternative registration granted	0	0
No registration granted	0	0

Ontario Association of Certified ENGINEERING TECHNICIANS and TECHNOLOGISTS has taken / is taking the following steps to **meet the one-year reporting standard.**

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Glossary of terms

Applicant: An individual who has applied for membership in a regulated profession or compulsory trade, with the associated rights to practice their profession / trade or use a professional title.

Domestic labour mobility: Applications subject to the Canadian Free Trade Agreement, which stipulates that a certificate issued by one province or territory should be recognized by all others unless there is an exception due to public health, safety and security reasons.

Internationally educated / trained: An individual whose initial professional education was not from a Canadian educational institution, or who is applying for trade certification based on experience gained outside Canada. This category includes individuals with education / training in the US and other countries. It also includes individuals who completed their initial professional education outside Canada and later addressed gaps with courses or a bridging program based in Canada.

Jurisdiction of initial training: For professions, the jurisdiction in which an applicant obtained their initial professional education used in full or partial fulfilment of registration requirements. For trades, the jurisdiction of initial trade experience listed on a Trades Equivalency Assessment (TEA) application.

Member: An individual who has satisfied the conditions for registration in their profession / trade and has been granted the right to practice and/or the right to use a professional designation or title. Members may hold a full license to engage in independent practice, or they may hold an alternate class of registration.

Racial identity: Voluntary self-report data of racial identity as a social description. Follows categories identified in the Ontario Anti-Racism Directorate Data <<https://www.ontario.ca/document/data-standards-identification-and-monitoring-systemic-racism>> .

Registration requirements: the entry-to-practice requirements that that an applicant must meet to be granted full membership in a regulated profession or trade, with the associated right to practice or right to use a professional title.

- **Academic requirement:** The formal education, or equivalent, that is required for licensing or certification in a particular regulated profession or trade.
- **Experience requirement:** The experiential training or work experience that is required for licensing or certification in a particular regulated profession or trade.
- **Language requirement:** The level of language proficiency that is required for licensing or certification in a particular regulated profession or trade, and the language proficiency tests accepted in fulfillment of this requirement.

Third party service provider: An external organization that assesses applicant qualifications on behalf of the regulator.