



## Employment Resources Fact Sheet

To assist our internationally educated members, OACETT has compiled the following list that highlights some of the many resources available to help with employment and skills development.

### OACETT Resources

[Ontario Association of Certified Engineering Technicians & Technologists](#) (OACETT)

404-10 Four Seasons Place  
Toronto ON M9B 6H7

Phone: 416.621.9621

Fax: 416.621.8694

Email: [info@oacett.org](mailto:info@oacett.org)

### Canadian Technical Employment Network (CTEN)

OACETT is proud to offer the Canadian Technical Employment Network (CTEN).

CTEN is an online job posting and applicant screening service. It brings together engineering and applied science technicians and technologists and prospective employers.

CTEN is a specialized job board with more than 5,000 jobs posted and 10,000 candidate profiles posted in the last two years. Candidates who post profiles on CTEN have met academic and technical experience standards, creating a valuable database of résumés.

The Canadian Technical Employment Network is the most effective, most economical way to tell Canada's brightest talent about positions employers want to fill, and it's the preferred search tool for members looking for the best jobs.

Only members of OACETT and those in the nine other provincial technician and technology associations in Canada can view the job postings on CTEN. This gives employers access to a specific network of technology professionals. By accessing CTEN, members can post a profile of their skills and expertise, get access to opportunities across Canada, and contact employers quickly and directly.

## Networking

Your professional association offers you opportunities to network with your peers in engineering and applied science technology.

Make connections with other engineering and applied science technology professionals by attending your local chapter events. You could also become an OACETT volunteer and participate in running your association. Either way you will be advancing your career and developing new skill sets. Chapters list their upcoming activities in the InfoOACETT section of The Ontario Technologist, on our [website](#) and through emails to chapter members.

If you want to network at industry events and seminars watch for updates on OACETT's website in the Latest News section or the Calendar.

Many OACETT members have gained valuable professional contacts and even new work opportunities through their connections with others in their field.

## Salary Survey

OACETT's [2016 Salary Survey](#) is available at no cost to all OACETT members. You will be required to log-in.

## Local Resources

### Helping You Find the Right Community and Social Services

When you or someone you care about needs help but you do not know where to turn, call 211 for more information about [local community and social services](#). Free confidential line that is available 24 hours a day, seven days a week. You will speak to a person, not a machine. Serving over 150 languages with friendly, sensitive and informed service.

### ACCESS Centre for Regulated Employment (for Internationally Trained in Southwestern Ontario)

The Access Centre for Regulated Employment provides information and application assistance to internationally trained individuals seeking licensure or related employment in [Ontario's regulated professions](#).

Serving all of Southwestern Ontario, the Access Centre assists clients in understanding and navigating the often complex processes of [Ontario's regulatory bodies](#). As each regulated profession has its own process for obtaining licensure, our staff helps clients navigate the regulator's process to avoid costly and time-consuming errors.

Whether you are interested in having your educational credentials assessed, learning more about the licensure process for a specific profession, or exploring related employment opportunities in your field, the [Access Centre](#) can help.

## Provincial Government of Ontario

The [Provincial Government of Ontario](#) provides a variety of services and information related to finding a job.

## Ontario Council of Agencies Serving Immigrants (OCASI)

[OCASI](#) is a council of autonomous community-based agencies which serve the immigrant communities of Ontario. The Mission of OCASI is to achieve equality, access and full participation for immigrants and refugees in every aspect of Canadian life. Its informative [website](#) provides information newcomers can trust with information and resources to settle in Ontario: information about jobs and who to talk to if you need help.

Phone: 416.322.4950

Email: [ocasi@web.net](mailto:ocasi@web.net)

## Humber College Institute of Technology and Advanced Learning

This program assists internationally trained civil, electrical, mechanical engineers and architects to prepare for employment in their professions in one semester. Training is provided in sector-specific skills such as AutoCAD, MS Project, Revit, LEED, Engineering Codes & Standards, Workplace Safety, etc. Participants can also access advising services, mentoring opportunities, job search and job development supports. Program graduates have secured jobs as Electrical Designers, Project Managers, Architectural Technologists, Estimators, Construction Coordinators, and such.

Phone: 416-675-6622 ext. 2613

E-mail: [iti-esse@humber.ca](mailto:iti-esse@humber.ca)

## Sheridan College Institute of Technology and Advanced Learning

The Community Employment Services at Sheridan has a resources and information centre that offers computers with internet, fax machines, job posting boards, workshops, career exploration, resume development, Second Career advice and many other employment related resources. Job placement services are also available providing access to paid job training, placement opportunities and apprenticeship opportunities. The Assisted Employment Services available at the centre provides help with job search and interview preparation among other useful services. For more information please contact [Community Employment Services at Sheridan](#).

## Tropicana Community Services Employment Centre

Tropicana Community Services Employment Centre is a non-profit employment centre located on the boundary of North York and Scarborough near the intersection of Victoria Park and Sheppard, serving both youth and adults.

This centre works with clients to help them [find jobs](#), get training and upgrade their skills. [Job placements](#) for youth, adults, and internationally trained professionals are also available and

vary according to the skills and experience of each individual. This centre also helps connect clients to these positions by providing [workshops](#), employment counselling and access to a job search resource centre as well as other opportunities to connect with employers.

## Employment - Find A Job - Ontario.ca

### Internship Program for Internationally Trained

An internship program for Internationally Trained Professionals to gain experience within the OPS is also available to newcomers with a minimum of three years of international work experience. The OPS was recognized for its leadership with the success of this program, to learn more go to [OPS Internship Program for Internationally Trained Individuals \(ITIs\)](#).

Also available is an [internship program for Internationally Trained Engineers](#). Candidates must have been screened through Professional Engineers Ontario (PEO), the regulatory body for engineers in Ontario, to ascertain that they qualify by satisfying technical/educational requirements for licensing except for the 12-months of Canadian experience. The internship provides engineering experience, in placements of 12 to 15 months. Candidates will be hired for positions that are compatible with their academic discipline, so they may meet PEO's licence requirements and become licensed engineers at the end of the internship period. Please note that it is the responsibility of the applicant to demonstrate that the engineering experience requirements as outlined in PEO's [Guide to the Required Experience for Licensing as a Professional Engineer in Ontario](#) have been met to the satisfaction of the association. Recruitment takes place up to three times a year.

## Ontario Job Futures

[Ontario Job Futures](#) is a publication which provides information on the current trends and future outlook for 190 occupations common to Ontario. It is a joint effort of the Ministry of Advanced Education and Skills Development.

## Global Experience Ontario (GEO)

[Global Experience Ontario](#) can help internationally trained and educated individuals find out how to qualify for professional practice in Ontario. This one-stop centre offers a range of services for internationally educated individuals.

The GEO centre provides information for people who intend to apply to a regulatory body to obtain licensure to work in their field. Knowledgeable staff can explain the process for licensing and registration in Ontario.

To directly access the career maps for engineering technicians and technologists; [English version](#); [French version](#).

Tel: 416.327.9694 or 1.866.670.4094

TTY: 416.327.9710 or 1.866.388.2262

Email: [geo@ontario.ca](mailto:geo@ontario.ca)

## Professional Access and Integration Enhancement Program (PAIE)

The [PAIE](#) Program is an innovative, employer-led bridge training program designed to connect employers and highly skilled internationally trained Engineers and Geoscientists.

PAIE is developed by Toronto and Region Conservation Authority (TRCA) in collaboration with Professional Engineers Ontario (PEO) and the Association of Professional Geoscientists of Ontario (APGO), and funded by the Government of Ontario and the Government of Canada. PAIE links employers in TRCA's network with highly skilled candidates to fulfill hiring needs in the environmental sector, while helping newcomers to obtain valuable Canadian experience and obtain a professional license as a P.Eng. or P.Geo.

## Federal Government of Canada Resources

### Services Canada

If you are searching for a new full-time or part-time job in the private or public sector, [Service Canada](#) can help. There are a number of tools available to help you search job listings, create a résumé, choose a career, and assess your skills. Quick links to Employment Insurance (EI), Record of Employment (ROE) and other useful employment information.

### Citizenship Immigration Canada

Learn how to put your skills and knowledge to work faster by accessing [newcomer services](#) near you.

### Job Bank

[Job Bank](#) is the official Web site for all Government of Canada jobs open to Canadians outside the public service.

Other programs and services to help Canadians look for and find jobs in Canada may also be available through your [provincial or territorial government](#).

### Career planning

#### *Create a resume and cover letter*

Having a good resume is key to finding the job you want. The [Resume Builder](#) (registration required) helps you create professional-looking résumés by providing résumé writing tips and layout options.

#### *Learn about the labour market*

Find out about jobs, skills and other [labour market information](#) for different regions across Canada.

#### *Access training and career resources*

Consult the [Training and Career Web site](#) to identify and research career opportunities, learn about available jobs and employment prospects, and explore training options.

#### *Regional information on careers and jobs*

Government of Canada's [Working in Canada](#) tool allows you to search through job descriptions, wage rates, skill requirements, and training and job opportunities. The information is based on different occupations within specific geographic locations. It helps you make informed decisions about the best career path and educational options available to you.

#### *Find a career counsellor*

A career counsellor can help you narrow your options and make decisions.

#### *Assess and develop your essential skills*

The [Essential Skills](#) Web site allows you to search more than 300 occupational profiles and access tools to help you assess your skills and further develop them.

#### *Employment support for immigrants*

If you're a newcomer to Canada, visit [Welcome to Canada](#) to help you get ready for the challenges of finding a job, whether you are looking for permanent or temporary work. Other programs and services to help Canadians plan their careers may also be available through your provincial or territorial government.

### Other Resources and Agencies

#### **Association of Translators and Interpreters of Ontario (ATIO)**

[ATIO](#)'s certified members are deemed professionals by law and the main purpose of the Association is to promote a high level of competence in the fields of translation. OACETT requires transcripts, diplomas, degrees, or certification not in English, to be translated by a certified member of the Association of Translators and Interpreters of Ontario.

#### **World Education Services (WES)**

[WES](#) is a not for profit organization with over thirty years' experience evaluating international credentials. Its major purpose is to facilitate the integration of internationally educated individuals into the employment and education environment of their newly adopted country.

#### **YMCA**

Contact your local YMCA for immigrant services such as: English as a Second Language, Language Instruction for Newcomers to Canada.

#### **English-Language Proficiency Training**

[IELTS Academic](#) test is for people applying for higher education or professional registration in an English speaking environment. It is a test developed by the world's leading experts in language assessment on four key English language skills: listening, reading, writing and speaking. It is designed to assess the language ability of people who aim to study, work, immigrate and integrate an English-speaking environment.

[MELAB](#) is an intermediate to advanced level standardized examination for adult non-native speakers of English.

[CAEL](#) is a test designed to measure the English language proficiency of students planning to study in Canadian post-secondary institutions and may be a requirement of some professional associations.

[TOEFL iBT](#) is one of the most widely respected English-language test in the world that measures reading, listening, speaking and writing skills.

### Orientation to Regulation of Professions in Ontario

The Ontario Regulators for Access Consortium (ORAC) offers an [online orientation module](#) to introduce internationally educated professionals to the structure, function, and context of regulation of professions in Ontario. This orientation helps in creating an action plan for becoming licensed/registered.

### Skills for Change

[Skills for Change](#) immigrant and employment services include professional development and training. They also help in navigating the licensure process, mentorship and work experience opportunities and employment services.

### CAPE, Council for Access to the Profession of Engineering

[CAPE](#) has carried out extensive research on the employment needs of Internationally Educated Professionals (IEPs). Through this research, CAPE has been able to establish useful employment support tools that can assist immigrants to make more effective and informed career choices. This support is valuable because it saves you a lot of time, energy and resources by giving you the most up-to-date information about what you will need in order to get employed in Ontario and Canada. This employment advisory begins with a self-assessment and career planning tutorial. This self-assessment is important as it puts the power to decide which services you need in your hands.

Other employment support tools ~~in this section~~ include a unique online portfolio builder in standardized terminology that allows you to generate a resume and customized reports on skills-gaps reports that can help you to create a career development plan for employment transition.

Phone: 416.955.0563

Toll free: 1.888.955.0563

Email: [info@capeinfo.ca](mailto:info@capeinfo.ca)

## CASIP

[CASIP](#) is a consortium of agencies and colleges who collaborate to drive innovation, advocacy and excellence in employment services for skilled immigrants and employers in the GTA.

## COSTI Immigrant Services

[COSTI Immigrant Services offers](#) Career Assessment and Planning, Job Search and Placement, Job Maintenance Supports. Adult (including internationally trained professionals/tradespeople) and youth services are provided through a comprehensive and integrated service model intended to address individual needs. Services include: individual assessment, counselling, pre-employment training, group workshops and employment and job maintenance placement. Individuals can also benefit from a range of on-the-job placement/training opportunities relevant to their specific career goals. Exploration of trades, apprenticeships, customized job search and mentoring opportunities are available.

Resource and Information: Individuals and employers access information on careers and occupations, the local job market, training opportunities and job search strategies to successfully find and maintain employment. Resources include: computerized job banks, internet access, fax/photocopier, video and audio library, business directories and other written materials. Workshops and individual assistance are available. Online Services provide remote access to job search workshops, a virtual library of essential websites and facilitated employment preparation courses geared to internationally trained individuals. Information about, and referral to, other community services and supports is provided.

## JVS Toronto

[JVS](#) is a non-profit organization that partners with both the government and business sectors to help people succeed.

Specialties: Career & Employment Services, Jewish Community Services, Employment Supports for People with Disabilities, Newcomer Services, Employer Services, Psychological Assessments, Counselling & Consulting, Youth Programs, Financial Literacy, Retail & Corporate Training.