

London OACETT Chapter – Business Meeting Minutes - May 17, 2023

Date and Place: Wednesday evening, May 17, 2023 at the Marienbad Restaurant, London

Attendance: Peter Nicholas, Narayan Parkash, Scott Brown, Sergio Cardoso, Susanna Havel, Bill Climie

Regrets: Candice McPhail, Bijay Mainali, Kate Hatherley, Zahid Hashmi, Maharajan Mariappan, Natalie Beaugregard

Distribution: All

Meeting Called to Order at: 6:30 pm by Peter who welcomed everyone.

1. Adjustments/ Approval of the May 17, 2023 Agenda

Motion to accept Agenda by Sergio.

2nd by Susanna.

All approved.

Carried.

2. Amendments/Approval of the March 8th, 2023 minutes

March 8th, 2023 minutes were reviewed.

Motion to accept March 8, 2023 minutes by Sergio.

2nd by Scott.

All approved.

Carried.

3. Business arising from the March 8th meeting

Scott is compiling the College Liaison Contact List.

4. Treasurer's Report - Presented by Sergio

Current Balance: \$2,172.84

Net Worth: \$6,423.86

Motion by Susanna to accept the Treasurer's Report.

2nd by Scott.

All approved.

Carried.

5. College Liaison Report - Presented by Scott

1. To Confirm Speaker for the presentation in September/October
2. Follow-up with Trishia Tedoldi regarding Fanshawe visit.
3. To develop a handoff document.
4. To update Maharajan.

6. Kai Lahde, C.E.T. - Student Awards - Presented by Peter

1. 8 awards to present. Letters were signed and Package is getting ready
2. Candice is looking for Volunteers to present the awards.

7. 2024 NEM Events - Presented by Peter

1. No update on the Events at this time.

8. Professional Development - Presented by Peter

1. Zahid to follow up with Jeff Jongsma; Jeff to hand off any information.

9. Program Events - Presented by Peter

1. Looking to set up meetings in other Counties within the Chapter boundary.
2. June 1 / 15 / 28 / 29 - Kia Lahde, C.E.T. - Student Awards at seven graduation ceremonies.
3. September 13 - General Meeting with possible CPD at Fanshawe College.
4. October 11 - Executive Business Meeting.
5. October 13 - Kia Lahde, C.E.T. - Student Award at a graduation ceremony - **Candice** to arrange.
6. October 25 - 27 - suggested tour of the Paradigm Distillery - **Susanna / Natalie** to arrange.
7. November 18 - suggested Bring Your Kid to the Childrens' Museum Day - **Scott** to arrange.
8. November 24 or December 1 - Seasonal Party - \$40 / Member, \$40 / Member's Guest. **Natalie / Susanna** to **book a venue as soon as possible**.
9. January 10, 2024 - Executive Business Meeting.
10. January TBA - suggested Meet & Greet evening at Fanshawe College - **Maharajan** to arrange.
11. February 10 or 17 - suggested WIT Pottery event - **Kate** to arrange.
12. March 2 - suggested NEM event for students / members - **Bijay** to arrange.
13. March 13 - Executive Business Meeting.
14. April 10 - London Chapter Annual Meeting - venue to be booked soonest - **Natalie** to arrange.

10. Promotion in the O.T. - Presented by Bill

1. To promote chapter activities, engage inactive chapter members to participate in chapter activities.
2. Bill wants to assist chapter members in writing articles for the O.T.
3. Zahid will be featured in the near future.

11. Women in Technology - Presented by Peter

1. Kate and Scott will be the London Chapter delegates attending the OACETT Conference on June 1, 2, and, 3 in Niagara Falls.
2. Possible WIT pottery event in the future.

12. Regional Update - Presented by Peter

1. Peter requested OACETT to recognize the Powerline Technician Program for Student Awards.

13. New Business - Presented by Peter

1. Chapter Facebook name to update their name from WIT (Women in Technology) to OACETT London Chapter
2. New Webpage Update requirements to send to Kathryn are as follows:
 - Chapter executive committee headshots.
 - Message from the chair.
 - Past event photos.
 - College and industry partners.
 - 2023 meeting minutes.
 - Chapter social media links.
 - Content that you want to share with your chapter members.

14. Once Around the Table

1. No questions, comments, or concerns from attendees.

15. Next Meeting

1. Next meeting will be a virtual London Chapter General meeting on September 13, at 7:00 p.m.

16. Motion to Adjourn: by Scott at 8:37.

Minutes recorded by: Narayan Parkash, Assc.
Chapter Secretary

Approved by: Peter Nicholas, C.E.T.
Chapter Chair