

## Program benefits

- Certification allows those registered to be recognized for their training and experience through the designation.
- The new program provides a systematic path for contract administrators to upgrade their education and training.
- It makes it easy for MTO and municipalities to quickly assess the credentials of contractors' employees.
- It ensures qualified personnel are employed for road construction contract administration assignments.
- The program establishes a standard and those contracted by MTO to do the work must meet the standard for the benefit of the public.

## OACETT membership benefits

- Professional recognition
- Benefits package
- Networking and volunteer opportunities through 26 chapters across Ontario
- Salary and Benefits Survey (available online)
- The Ontario Technologist/InfOACETT
- The Canadian Technical Employment Network ([www.cten.ca](http://www.cten.ca)) provides employers with qualified personnel. Only members of the provincial technology associations may post their profiles.

## Costs



10 Four Seasons Place, Suite 404  
Toronto ON M9B 6H7

Tel 416 621-9621  
Fax 416 621-8694  
E-mail [info@oacett.org](mailto:info@oacett.org)  
Web site [www.oacett.org](http://www.oacett.org)

Ontario Association of Certified  
Engineering Technicians and  
Technologists

## OACETT Road Construction Contract Administration Certification and Designation Program



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## The certification program

The Ontario Association of Certified Engineering Technicians and Technologists (OACETT), with the Ministry of Transportation of Ontario (MTO), has launched a program to provide certification to road construction contract administration consultants.

MTO requires contract administration (CA) consultants to be certified through this program as of July 1, 2002. Compliance by contract administration consultants must be demonstrated as part of the bid packages. Individual applications for designation can be obtained from OACETT. Membership in OACETT is mandatory.

OACETT is the association responsible for certifying engineering technicians and technologists in Ontario. OACETT certifies engineering/applied science technicians and technologists, graduates from Ontario's colleges and other post-secondary institutions, and represents about 20,000 members across the province. The association maintains standards of excellence in the practice of engineering and applied-science technology in Ontario.

## The right people for the right job

"The ministry is looking forward to full implementation of the program," says Sam Cheng, the head of the program for MTO. "We believe it will streamline the construction contract administration acquisition process and ensure we have the right people for the right job."

"This is an exciting new venture for OACETT and we believe that it will benefit the provincial and municipal road construction contract administration process," says Angela Shama, former executive director of OACETT.

## How to apply

The three categories of workers who require OACETT designations are road construction contract administrator, road construction senior inspector and road construction junior inspector.

Candidates apply to OACETT for a road construction contract administration designation. If you are not a member of OACETT, you must apply for OACETT membership at the same time. OACETT membership levels include: certified engineering technologist (C.E.T.); certified technician (C.Tech.); applied science technologist (A.Sc.T.); and associate member categories of graduate technician; graduate technologist; and technical specialist.

For OACETT membership and contract administrators' designation applications, contact OACETT or use the Web site.

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**Web site:** [www.oacett.org](http://www.oacett.org)

## Requirements for designations

**Road Construction Contract Administrator (rcca)**  
*C.E.T. or A.Sc.T. or graduate technologist requires:*

- Contract Administration Course - Consulting Engineers Ontario (CEO)
- Two CEO and/or Ontario Good Roads Association/Municipal Engineers Association (OGRA/MEA) courses
- Three years of experience as a road construction senior inspector

*C.Tech. or graduate technician requires:*

- Contract Administration Course (CEO)
- Three CEO and/or OGRA/MEA courses
- Four years of experience as a road construction senior inspector

*Technical specialist requires:*

- Contract Administration Course (CEO)
- Four CEO and/or OGRA/MEA courses
- Five years of experience as a senior inspector

**Road Construction Senior Inspector (rcsi)**  
*C.E.T. or A.Sc.T. or graduate technologist requires:*

- One CEO or OGRA/MEA technical course
- Two years of experience as a road construction senior inspector

*C.Tech. or graduate technician requires:*

- Two CEO and/or OGRA/MEA technical courses
- Three years of experience as a junior technician in road construction

*Technical specialist requires:*

- Two CEO and/or OGRA/MEA technical courses
- Five years of experience as a road construction junior inspector

**Road Construction Junior Inspector (rcji)**

- OACETT associate members and certified members are eligible