

## London OACETT Chapter - Executive & Coordinators Meeting Minutes

**Date and Place:** Wednesday evening, January 11, 2023 at the Marienbad Restaurant, London

**Attendance:** Peter Nicholas, Candice McPhail, Narayan Parkash, Scott Brown, Bijay Mainali,  
Kate Hatherley, Sergio Cardoso

**Via Zoom:** Bill Climie

**Regrets:** Susanna Havel, Barry Mills, Zahid Hashmi, Whitney Jardine

**Distribution:** All

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### **Meeting Minutes**

1. **Meeting Called to Order at:** 6:33 by Peter who welcomed everyone.

1. **Adjustments / Approval of the January 11, 2023 meeting's agenda**

Motion to accept Agenda by Sergio.

2nd by Narayan.

All approved.

Carried.

2. **Amendment / Approval of the November 30, 2022 minutes**

November 30, 2022 minutes were reviewed.

Motion to accept November 30, 2022 minutes by Candice.

2nd by Kate.

All approved.

Carried.

3. **Business arising from the November meeting**

1. Scott received his OACETT Jacket.

2. London Chapter inventory sent to Chapter Executive members (minus 1 jacket).

4. **Treasurer's Report - Presented by Sergio**

Current Balance:       \$3,796.31

Net Worth:               \$3,696.31

Motion by Narayan to accept the Treasurer's report.

2nd by Candice.

All approved.

Carried.

5. **College Liaison Report - Presented by Narayan & Scott**

Event being planned at Fanshawe. Details to come.

## **6. Women in Technology Report - Presented by Kate**

Last meeting was held on December 6, 2023 by Kathryn Boire.

London Chapter W.I.T. & Fanshawe W.I.T. event in the works.

Pottery event.

Deposit required \$56.50.

Motion by Bijay for Chapter to provide Kate \$56.50 for event deposit.

2nd by Candice.

All approved.

Carried.

Motion by Sergio to accept Kate's report.

2nd by Scott.

All approved.

Carried.

## **7. Coordinators' Reports**

### **a. Chapter Renaming - Presented by Peter for the Renaming Coordinators**

Chapter-wide survey is complete. A total of 76 Chapter Members voted with the results being:

YES: 35 Members

NO: 41 Members

- Peter pointed out the low participation rate of this survey amongst the Members of this Chapter.

- The Chapter Executive has unanimously agreed that the majority of participating Chapter Members voted 'No' by 5 votes, and have agreed not to go forward with the task of renaming the Chapter. It was agreed that if the topic (of renaming the London Chapter) were to come up again, the subject will be addressed if and when.

- The draw for \$100 to any Chapter Member who participated in the survey and chose to enter the draw was completed. The winner is Larry Marks.

### **b. Kai Lahde C.E.T. Student Award Coordinator - Presented by Candice**

After a successful year, Susanna and Candice are in the works to get the ball rolling for another year of awards in 2023!

### **c. 2023 NEM Event Coordinator - Presented By Bijay**

Bijay is starting coordination efforts with the London Chapter of the P.E.O. Possible ideas are a masking tape suspension bridge event.

### **d. Professional Development Coordinator position vacant**

No report.

### **e. Program Events Coordinator - Presented by Peter for Susanna**

April - London Chapter annual meeting upcoming, to be held at Fanshawe College. Susanna is booking a room for 50 people and catering for same.

f. **Chapter Promotion in the O.T. Coordinator - Presented By Bill**

- Four submissions to-date.
- Highlighting Coordinators' efforts and work.
- Two additional Executive Members have recently been featured in the O.T.
  - Sergio - Volunteer of the Month - August 2022
  - Scott - 2022 OACETT AGM Q&A
- P.D. on hold since Jeff resigned.
- Additionally, Narayan participated in a Best Practices Video Shoot at the OACETT Head Office.

g. **Regional Update - PPT Presentation from Whitney Jardine, PASB Councillor**

Topics discussed were (Peter to email Whitney's slides to LOC Executive & Coordinators):

- Council meeting held on November 25-26, 2022
- Registrar Update
- Finances Update
- Council 'Mega-Issue'
- Nominating Committee Update
- Government Relations Update

**8. New Business**

Next meeting will be a General Chapter Zoom meeting.

- Evening of February 8, 2023 at 7:00.
- Looking for a CPD Presenter.

**9. Motion to Adjourn: by Sergio at 8:24.**

Minutes record by: Scott Brown, C.E.T.  
Chapter Vice-Chair, Acting Secretary

Approved by: Peter Nicholas, C.E.T.  
Chapter Chair  
January 15, 2023