CERTIFICATION PROCESS

OACETT

ASSOCIATE MEMBERSHIP

1. To become OACETT certified, you must first join as an Associate member.
To do this, create a portal account if you do not already have one and start the membership application. This process applies to individuals who have completed their post-secondary education in engineering and applied science technology.*

2. **REQUIRED DOCUMENTS:** legal ID, unofficial or official transcripts, resume, job descriptions, references.
Note: Applications can be processed for Associate membership with a minimum of legal ID and an unofficial transcript or diploma.

3. Pay the application fee.

4. If eligible, you are registered within **4 to 6 weeks** as an Associate member.

5. You are invoiced and pay your annual membership dues.

WORKING TOWARDS CERTIFICATION

1. Submit all required documents and ensure your references are notified that they will receive an email follow-up from OACETT. This must include an official/notarized transcript from your institution to OACETT.

2. Your file is reviewed by OACETT's Admission Committee; this takes approximately **4 months** and any outstanding requirements are identified.

3. **PPE/IEPPE:** Schedule your online Professional Practice Exam (PPE) or your Internationally Educated Professional Practice Exam (IEPPE) once you are ready to write it. Study materials are provided.

CERTIFIED TECHNICIAN (C.Tech.)

1. If all requirements for technician are satisfied and you have passed the PPE or IEPPE and have a minimum of two years' work experience at the technician level, you will receive your C.Tech. certification.

2. *Note:* Applicants for Certified Engineering Technologist (C.E.T.) will receive their C.Tech. certification on their journey to C.E.T. Not all members work towards a C.E.T. certification.

YOU WILL RECEIVE YOUR C.TECH. CERTIFICATION

WORKING TOWARDS C.E.T. CERTIFICATION

1. Prepare and submit your technology report proposal for review and acceptance, this takes **6 to 8 weeks**.
Note: You can submit your technology report proposal once your file review is complete.

2. Once your proposal is accepted, you have one year to submit your technology report.

3. Once you have submitted your technology report, you will be informed of the results in **8 to 10 weeks**.

CERTIFIED ENGINEERING TECHNOLOGIST (C.E.T.)

If all requirements for technologist are satisfied, including the approval of your technology report and two years' work experience at a technologist level:

YOU WILL RECEIVE YOUR C.E.T. CERTIFICATION

Students enrolled in an engineering technology program at an Ontario post-secondary institute must complete the Student application to join OACETT. Once they graduate, they can apply to become an Associate member.

If there are no outstanding requirements, the process takes about a year.